



Community Action Project

Citizens Advice Support

Community Action Partner

Spelthorne Citizens Advice Bureau

Aim: To provide an independent service offering free, impartial, confidential advice to everybody, regardless of race, age, gender, sexuality or disability.

Role: Qualified advisors, administrative volunteers and receptionists are all required within the Bureau.

Training: An induction session, job supervision and job shadowing is provided. The bureau can work with the requirements of the volunteer/faculty to meet the individual's need.

Location: Staines.

Times: Monday – Friday: 10am – 4:00pm

DBS: A DBS disclosure will be required via the Community Partner.

Other: Volunteers must be prepared to sign a Confidentially Agreement. Expenses will be reimbursed and this project has accessibility.

Application: All volunteers must be registered as Community Action volunteers. To do so, visit <http://www.rhul.ac.uk/services/volunteering/register.html>

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