

Section 5 - READING LISTS

The following lists are in order of Course delivery. Each course has specified a list of several texts which are either part of the core reading required, or are recommended additional reading, or are background reading, necessary to gain the maximum from each course. It is generally expected that for each hour of lecture-time, a student will input 4 hours of independent study. The lists of texts are all in the Library, but personal purchase is an option, especially when the textbook in question is not an e-book and Library stock is limited. The first book in each course's list below, is essential reading, as are all books in bold font.

Provisional reading lists

Term1

PM5001	Introduction to Project Management (strategy)	Comments
Book author	Book title & details	
Harvey Maylor	Project Management; 978-0-273-70432-4	recommended, main text used
Sebastian Nokes, Sean Kelly	The Definitive guide to project management 978-0-273-71097-4	
Tony Grundy, Laura Brown	Strategic Project Management 978-1-861-52979-4	
-	A guide to the project management body of knowledge (PMBOK guide) 978-1-935589-67-9	
-	APM body of Knowledge 978-1-903494-13-4	
-	Managing successful projects with PRINCE2 – manual 9788-0-11-331059-3	Manual supplied with course in Term2, Week17
Cliff Bowman	The Essence of strategic management 0-13-284738-8	
Tom Copeland	Valuation 0-471-08627-4	
R Brealey, S Myers, F Allen	Principles of Corporate Finance 0-07-Y66202-9	recommended
Useful Websites: http://www.apm.org.uk/ Association for Project Management (APM) website. http://www.pmi.org/ Project Management Institute (PMI) website.		
Useful Journals: Project Management Journal International Journal of Project Management PM Network Harvard Business Review MIT Sloan Management Review		

PM5002	Operations & Quality Management	Comments
Book author	Book title & details	
N Slack , S Chambers, R Johnston , A Betts Y Monden	Operations and Process Management:Principles and Practice for Strategic Impact; FT/Prentice Hall; 2nd ed 2009 The Toyota production Management System; 1983	
D Jones , et al,	The Machine that Changed the World MIT Project, 1991	
L Kaounides	Advanced Materials: Corporate Strategies for Competitive Success	

MN5111	International Accounting & Finance	Comments
Book author	Book title & details	
Alexander, D. and Nobes, C.	Financial Accounting: An International Introduction FT/Prentice Hall; 4th ed, 2010; but 5th Edn 2013 now avail'	Required reading, essential
McLaney, E. & Atrill, P.	Accounting: An Introduction; Financial Times-Prentice Hall; 3rd Ed, 2008	recommended
Walsh, C	Key Management Ratios: Master the Management Metrics That Drive and Control Your Business; Financial Times-Prentice Hall; 3rd Ed, 2008	recommended
Brealey,R., Myers,S. & Allen,F	Principles of Corporate Finance; McGraw Hill, 10 edn [BMA 10e]	recommended

PM5003	Information Technology Project Management	Comments
Book author	Book title & details	
Schwalbe, K.,	Information Technology Project Management; Cengage Learning; 7th ed 2012	
Cadle, J and Yeates	Project Management for Information Systems; PearsonEducation, 5 e, 2008	

PM5004	International Strategic Technology Management	Comments
Book author	Book title & details	
Philip A Roussel, K.N. Saad and T.J. Erickson	Third Generation R&D: Managing the Link to Corporate Strategy; A.D. Little, Harvard Business School Press	Required
Clayton Christensen	The Innovator's Dilemma: When New Technologies Cause Great Firms to Fail; Harvard Business School Press, Boston: Mass 1997, also 2nd edn , 2000	
Chris Floyd	Managing Technology for Corporate Success; Gower; 1997	
Lakis Kaounides and Richard Granger	Technology Management in the 21st Century: a Reconsideration	

MN5270	Business Research Methods	Comments
Book author	Book title & details	
Mark Saunders, Philip Lewis, & Adrian Thornhill Biggam, J	Research Methods for Business Students; Pearson, 6 th edn Succeeding with your Master's Dissertation; McGraw Hill, 2 nd edn	wait until your 1st BRM Lecture (Term1) before buying or reading any text

Term2

PM5005	Advanced Applied Project Management	Comments
Book author	Book title & details	
Todd Williams	Rescue the Problem Project: A Complete Guide to Identifying, Preventing, and Recovering from Project Failure Amacom; May11, ISBN 814416829	Required
Tom Kendrick	Identifying and Managing Project Risk: Essential Tools for Failure-Proofing Your Project; Amacom, Mar2009; ISBN 814413404	
Michael S. Dobson	Creative Project Management; McGraw-Hill Professional, 2010; 71739335	
Esther Cameron, Mike Green	Making Sense of Change Management; Kogan Page, 3 rd edn 2012, ISBN 749464356	Required
John P. Kotter	Leading Change; Harvard Business Review, 1422186431	
Bart Gerardi	No-Drama Project Management: Avoiding Predictable Problems for Project Success; Apress, Dec2011; ISBN 1430239905	

PM5006	Advanced Project Finance, Funding & Risk	Comments
Book author	Book title & details	
E R Yescombe	Principles of Project Finance; Academic Press, 2002; ISBN-13 978-0-770851-5	recommended , but 2 nd edn due to be published Dec2013 (so ... wait!)
Weber & Alfen	Infrastructure as an Asset Class; Wiley Finance	recommended
Watson & Head	Corporate Finance Principles & Practice; FT Prentice Hall, 4 th edn; ISBN 0273706446	recommended
John D. Finnerty	Project Financing: Asset Based Financial Engineering; Wiley Finance, 2007	suggested
Brealey Myers Allen	Principles of Corporate Finance; McGraw Hill 10th Ed [BMA10e], ISBN 007 Y66202 9	Recommended – not as a project finance book, nor a risk book, but as a 'book for financial life'
E R Yescombe	Public Private Partnerships; Elsevier BH	Recommended
Willie Tan	Principles of Project & Infrastructure Finance Taylor & Francis, ISBN 978-0-415-41577-4	Recommended
Michael Snell	Cost Benefit Analysis, a practical guide 2 nd edn, Thomas Telford; ISBN9780727741394	recommended
Danny Myers	Construction Economics; Taylor & Francis 2e	Suggested
Tony Merna & C Njiru	Financing Infrastructure Projects ; Thomas Telford, ISBN07277-3040-1	Suggested
Holmes & Sugden	Interpreting Company Reports and Accounts; FT Prentice Hall, 10 th edn	Suggested
Nigel Smith	Appraisal Risk & Uncertainty; Thomas Telford, ISBN 0-7277-3185-8	Suggested

PM5007	Corporate Governance, Ethics & Sustainability	Comments
Book author	Book title & details	
Royal Academy of Engineering	Engineering for Sustainable Development; 2005	recommended
World Bank	World Development Report 2010 , Washington	recommended

PM5008	Management of International MegaProjects	Comments
Book author	Book title & details	
Flyvberg, B., Bruzelius, N. & Rothengatter, W.	Megaprojects and Risk: An Anatomy of Ambition Cambridge University Press, 2003	recommended
Weber & Alfen	Infrastructure as an Asset Class; Wiley Finance,	recommended
Tony Merna & C Njiru	Financing Infrastructure Projects; Thomas Telford, ISBN07277-3040-1	suggested
Willie Tan	Principles of Project & Infrastructure Finance; Taylor & Francis, ISBN 978-0-415-41577-4	suggested
Flyvbjerg, B., Van Wee, B.	Decision- Making on Mega-Projects; Massachusetts: H. Priemus, 2008	required
John D. Finnerty	Project Financing: Asset Based Financial Engineering Wiley Finance, 2007	suggested
Altshuler & Luberoff	Mega-projects, The changing Politics of Urban Public Investment	suggested
Galloway, Nielsen & Dignum	Managing GigaProjects, advice from those who've been there	suggested

PM5008	Managing & Financing Projects: Film & TV	Comments
Book author	Book title & details	
Bastian Cleve	Film Production Management; Oxford: Focal Press, 3rd Edn ISBN-13:978-0-240-80695-2 2006	} recommendations given during Term1
Finney, Angus	The International Film Business: A Market Guide Beyond Hollywood; Routledge, 2010;	
Grove, Elliot	Raindance Producers' Lab Lo-to-No Budget Filmmaking; Oxford Focal Press	
Houghton, Buck	What a Producer Does, Beverly Hills; Silman James Press, 1991, (791.430232 HOU)	
Ondaatje, Michael	The Conversations – Walter Murch and the Art of Editing Film; Borzoj Book, New York, 2002, ISBN 0-375-70982-7	
Orlebar, J	Practical Media Dictionary; London: Arnold; 2003	
Patz, Deborah	Film Production Management 101: The Ultimate Guide for Film and Television Production Management and Coordination; Los Angeles: Michael Wiese Productions	
Rea, Peter & Irving, David	Producing and Directing the Short Film and Video; New York: Focal, 4th ed, 2010; 240811747	
Singleton, Ralph	Film Budgeting - or How Much Will it Cost?, and also Scheduling; Los Angeles: Lone Eagle Publishing Co, 1996; ISBN 0-943728-65-7	