

## MSc Project Management – Welcome Week

Programme	Location	Staff
<b>Monday 23 September</b>		
10:00 - 11:00	Welcome to the Programme	T125 LK/AE/TS/CP
11:00 - 12:15	Cohort Introductions [previously Exercise “0” *] Talk: “How we work” - and group formation	T125 LK
12:15 - 13:15	Tour of teaching facilities (in groups)	Tolansky, Intl Buildings LK/AE/TS/CP
13:15 - 14:00	Lunch break	T125
14:30	Students to supply typed copy of short CV to PG-Office, in a standard format to be agreed, by <b>Wednesday</b>	
15:00 - 16:30	Briefing on Exercises “1” and “2” & “3” <b>Exercise 1 – Finance survey – not marked, but mandatory, individual work required to be submitted for appraisal by Thursday lunch;</b> <b>Exercise 2 – Famous business gurus - individual (or groups, TBC on Monday) - work required for a presentation Friday; Final decision on this one on Monday lunchtime</b> <b>Exercise 3 – Landmark challenge – a site exploration in London – group work required for presentations on Friday</b>	T125 LK/RVB
18:00 - 20:00	International Students’ Welcome Event evening	Medicine Bar, Students’ Union
<b>Tuesday 24 September</b>		
09:00 - 19:00	Visit to London	LK
09:00 - 13:00	In Groups, make own ways to visit London-based landmarks challenges <b>listed in Exercise “3”</b>	
13:00 - 14:30	Independent lunch	
14:30 - 15:30	Independent travel to rendezvous point on steps of All Souls Church Langham Place opposite BBC by <b>15:30</b>	
15:45 - 17:15	BBC Broadcasting House tour Group A	
16:00 - 17:30	BBC Broadcasting House tour Group B	<b>15 per group</b> LK/MD
18:00 - 19:00	Rendezvous near Waterloo (Royal Festival Hall Riverside Café Level 2), before entraining @ Waterloo - independent travel home	LK

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### Wednesday 25 September

10:30 - 12:00	Orientation Session for International PG and UG Students	Windsor Auditorium	
12:30	Photographs	T231	Andy Alway
14:00	Tour of the Library	Bedford and Founders Libraries	Nancy Pontika
15:30 - 18:00	Students free to work on Ex1, & Ex2 if used, and also get together in Groups for work on Ex3		
17:00	Students - please email a CV to the PG-Office		

### Thursday 26 September

12:00 - 13:00	RHUL IT Essentials – What you need to know!	HITT Lab, Computer Centre Annexe	
12:00	Submission deadline for <b>Exercise"1"</b>		
13:00 - 16:15	PhD and MSc College <b>Enrolment</b>	Windsor Building	
17:00	Physics Department Welcome Party (meet other students)	T118	Teaching staff (voluntary)

### Friday 27 September

10:30 - 12:30	Student Presentations on: (a) <b>Ex3</b> (b) also <b>Ex2</b> if this is included (c) Feedback & assessment of: <b>Ex1</b> : solutions and response analysis <b>Ex2</b> if used; followed by: <b>Prizegiving!</b>	T125	Teaching staff
12:30 - 14:30	<b>Buffet lunch, interaction with staff/lecturers present</b>	T118	Teaching staff