

Under 18 parent or guardian information and consent form

Entrants for the 2026-27 academic year

For a student who is under 18 when their Confirmation of Acceptance for Studies (CAS) is assigned and before their university studies begin, including a foundation year programme.

Important information

Royal Holloway, University of London generally enrolls students who have reached the age of majority and can independently enter into adult agreements. When a student is under 18, the University must explain the arrangements that allow them to study and/or live here to both the student and their parent or guardian.

Information for parents and guardians

Level of care and support

The University does not offer extra care, support or supervision to students under 18 and does not act in loco parentis. This means the University does not undertake the duties normally carried out by a parent.

By agreeing that a student may study here, their parent or guardian accepts that the student will receive the same level of care and attention as adult students. Parents and guardians should understand the adult environment of a British university, the student's course and what it involves.

If a parent or guardian wants the student to receive additional care, support or oversight, they must arrange it and take responsibility for any associated costs.

Emergency contacts

The parent or guardian must give the University current emergency contact details and keep them updated. If the emergency contact is not in the UK, the parent or guardian must nominate a guardian or supporter in the UK who can act for them if necessary.

The parent or guardian must consent to the University arranging emergency medical or other care for the student until contact can be made and the parent's wishes established.

Exclusions

A student under 18 may not be able to enter premises licensed to supply alcohol where the licence requires everyone present to be aged 18 or over. The student must identify themselves as a minor when appropriate and follow instructions relating to those premises.

The student must not buy alcoholic drinks or allow others to buy alcoholic drinks for them. A failure to follow these rules will be treated as a breach of regulations and dealt with by the venue.

Contracts

The parent or guardian must guarantee any contract the student enters into with the University and should undertake payment of all sums due under such a contract. Contract negotiations will normally take place with the student. Once agreed by the student, the contract will be treated as underwritten and guaranteed by the parent or guardian, as appropriate.

The University will generally treat the student as able to understand normal university processes, live independently, follow University Regulations and be subject to University procedures. The University will not routinely contact the parent or guardian about these matters. However, it may seek to recover debts from the parent or guardian if the student does not pay and may share information necessary to recover those debts.

Student visa

If a student is under 18 when applying for a Student visa, written consent is required from both parents or legal guardians, or from one parent who has sole responsibility and provides suitable evidence. The University assesses this when the CAS is assigned.

The consent must cover:

- the student's visa application
- the student's living and care arrangements in the UK
- the student's travel to the UK and reception arrangements in the UK

The student must also provide a copy of their birth certificate, or another government-issued document, showing the names of their parents.

For more information, visit the [Student visa advice page](#) or email [the International Advice team](#).

Support for students

The Academic School and Wellbeing teams can offer guidance for normal situations. In an emergency or if there is a problem, the student should know who to contact. Staff will treat information with discretion and sensitivity and will prioritise addressing any difficulties the student is experiencing.

- **Wellbeing Support:** wellbeing@royalholloway.ac.uk
- **Disability and Neurodiversity:** disability@royalholloway.ac.uk
- **International Advice:** internationaladvice@royalholloway.ac.uk

Office hours are generally 9.00am to 5.00pm, Monday to Friday. In an emergency, call the University Security team on +44 (0)1784 443888. Security will alert the relevant teams outside working hours where necessary.

Parent or guardian authorisation

Student name	
Date of birth	

Student number	
Academic department	
Programme of study	
UK address, including halls	

Summary of consent

By signing this form, I/we confirm that:

- I/we understand and accept that Royal Holloway, University of London does not assume or accept parental responsibility for the student.
- I/we understand and accept that the University is an adult environment, students will be treated as adults and must be able to live independently.
- I/we consent to the activities the student will undertake as a necessary part of their studies.
- I/we have provided a UK contact for the student.
- I/we consent to appropriate staff, acting on medical advice and in the student's best interests, authorising emergency treatment if a parent or appointed guardian cannot be contacted.
- I/we understand and accept that internet and email services are provided on the principle of unrestricted access and are subject to IT user acceptance regulations.
- I/we accept liability for the student's debts to the University and will enter into a legally binding guarantee if requested.
- I/we understand and accept that the student will be subject to UK law and University Regulations while studying.
- I/we understand and accept that the University cannot release or discuss academic or personal information about the student without the student's express consent.

Student visa applicants only

- I/we give permission for the student to make a Student visa application to study at the University.
- I/we give permission for the student to travel to the UK, for their reception arrangements and for them to live independently.
- I/we give permission for the student's living and care arrangements in the UK.
- I/we have provided evidence of the relationship between the student and the parent or guardian.

Living and travel arrangements

Complete the following details and provide emergency contact information. You must confirm your understanding by signing the form.

Address where the student will live	
--	--

Date of travel	
Arrival airport	
Name of person meeting the student	
Relationship to the student	
If travelling onward independently, describe the arrangements	

☐ I confirm that I have sole legal responsibility, if applicable, and have provided evidence.

Parent 1 or legal guardian details

Full name	
Relationship to student	
Address	
Phone number	
Mobile number	
Email address	

Parent 2 or legal guardian details

Full name	
Relationship to student	
Address	

Phone number	
Mobile number	
Email address	

UK guardian or supporter details, where applicable

Full name	
Relationship to student	
Address	
Phone number	
Mobile number	
Email address	

Declaration and signatures

I/we have read and understood the conditions in this form and consent to them.

Signature of parent or legal guardian 1	
Date	
Signature of parent or legal guardian 2, if applicable	
Date	

Signature of student	
Date	

Return the completed form

Email the completed form to supportingyou@royalholloway.ac.uk and applicants@royalholloway.ac.uk.