

# ACADEMIC BOARD

Wednesday 3 December 2025

2pm



Wettons B (in person) or MS Teams (online) [hybrid]

Members are reminded that the items of business under *Items for formal approval* and *Items for report* are starred. This means that those items will be taken as read, and approved or noted as appropriate, without discussion, unless any are unstarred by members contacting the [Secretary](#) by **5pm on 1 December 2025**, detailing the reasons in accordance with the [unstarring protocol](#). Members are also requested to provide items of AOB to the Secretary 5pm on the Monday preceding the meeting.

Those papers not attached will be circulated shortly. Late papers circulated after the deadline for unstarring will be unstarred.

## Agenda

### Procedural

Where meeting is online/hybrid – Colleagues are reminded that the meeting will be recorded for the purposes of the minutes only. The recording is automatically deleted after 60 days in accordance with the MS Teams retention policy.

Colleagues joining online are asked to please raise your hand on MS Teams when you wish to speak.

A 10-minute comfort break will be scheduled during the meeting. Refreshments will be provided.

#### 1. Welcome and Apologies

To welcome new members. Apologies will be noted in the Minutes. JS

#### 2. Minutes of the previous meeting

To approve the Minutes of the meeting held on Wednesday 15 October 2025. AB *Attached*

#### 3. Matters arising

To note the following actions have been completed since the last meeting: JS

25/224	Add agenda item to December agenda to approve Statute 9 and Student Discipline Committee nominations from EPMS.  <b><i>Nominations are presented for approval under agenda item 17</i></b>	Clerk
--------	--	-------

To receive an update on other actions due:

24/24	<p>Discussion of Artificial Intelligence (including reference to PGR community)</p> <p><b><i>We have an agenda placeholder for the March meeting. The update will include summary of priorities in education and research as agreed by AI working group.</i></b></p>	SMcA
24/297	<p>Reflect on feedback re 2024/25 exams and results schedule</p> <p><b><i>An update to the October paper is provided following a further meeting between the Chair of AARSC, professional services and SPAB Chairs.</i></b></p>	EM AB/25/58
25/47	<p>Provide some indicative examples of incidents that could invoke use of the Extraordinary Regulations at a future Academic Board.</p> <p><b><i>To receive a verbal update from Professor Mayhew</i></b></p>	EM
25/213	<p>Check and confirm if there needs to be an adjustment to PGR entry tariffs in view of decision to change the standard PGT entry requirement to a 2:2</p> <p><b><i>To receive a verbal update from Professor Watling</i></b></p>	VG and DW
25/230	<p>Review benchmarking informing decision to amend the External Examiner fee structures.</p> <p><b><i>To receive a verbal update from Professor Mayhew</i></b></p>	EM

4. **Actions taken by the Chair**

None.

JS

5. **Unstarring of items**

To note the unstarring of any *Items for formal approval* and *Items for JS/AB report*.

## Formal Reports

6.	<b>Vice-Chancellor and Principal's Report</b>	To receive a written report from the Vice-Chancellor and Principal.	JS	AB/25/59
7.	<b>Report from the Students' Union President</b>	To receive a report from the Students' Union President.	OD	AB/25/60
8.	<b>Report from the Council</b>	To receive the minutes from the Council meeting held on 10 July 2025.	AB	AB/25/61

## Transformation

9.	<b>Phase 2 Transformation Work: Academic Structures</b>	To discuss a proposal for departmental re-organisation	TB	AB/25/62
----	---	--	----	----------

## Major Items of Business

10.	<b>Student Outcomes 2024/25</b>	To receive a summary of Attainment and Progression in 2024/25.	EM	AB/25/63
10.1		To receive the Principal External Examiner Statement 2024/25 (Undergraduate).	EM	AB/25/64
11.	<b>Annual Review</b>	To receive the composite School reports from the review of undergraduate provision in 2024/25.	EM	AB/25/65
12.	<b>Regulatory Addendum</b>	To approve a Regulatory Addendum to supplement the academic regulations (academic restructure).	EM	AB/25/66
13.	<b>Knowledge Exchange Framework (KEF) 5 and KEF update</b>	To note the KEF 5 Results and proposed plans for improving performance.	RL	AB/25/67
14.	<b>Higher Education Business and Community Interaction (HE-BCI)</b>	To receive the initial forecast for the Higher Education Business and Community Interaction (HE-BCI) return in 2024/25.	RL	AB/25/68
15.	<b>Student number count 2025/26</b>	To receive the 1 December Census Count.	MF	AB/25/69
		<i>Paper will be tabled due to timing of census and scheduling of Academic Board</i>		

## Items for formal approval

*	16.	<b>Nominations to Committees</b>	To approve the list of nominations from EPMS School to Statute 9 and Student Discipline Committees.	AB	AB/25/70
---	-----	----------------------------------	---	----	----------

## Items for report

* 17.	<b>University Education Committee</b> To receive the Minutes of the University Education Committee meeting held on 1 October 2025.	EM	AB/25/71
* 18.	<b>Doctoral School Committee</b> To note the Minutes of the Doctoral School Committee meeting held on 6 November 2025 will be circulated with the March meeting papers.	DW	
* 19.	<b>Research and Knowledge Exchange Committee</b> To receive the Minutes of the Research and Knowledge Exchange Committee meeting held on 30 October 2025.	RL	AB/25/72

## Other Matters

20.	<b>Any other business</b>	
21.	<b>Date of next meeting</b> Wednesday 18 March 2026 at 2pm, on campus venue to be confirmed once spring term timetable has been finalised.	JS/AB