

AGENDA

For the meeting to be held on Wednesday 7 October 2015 at 5.00pm in the Windsor Building level 1 Room 02/03

FORMAL BUSINESS

1. **MINUTES**
To confirm the minutes of the last meeting held on 13 May 2015 (M15/50-M15/105) Attached
2. **MATTERS ARISING FROM THE MINUTES**
To consider any matters arising, not covered elsewhere on the agenda, from the meeting held on 13 May 2015.
3. **REGISTER OF INTEREST**
To invite members to indicate if they have a conflict of interest, not previously declared, with an item on this agenda.
4. **TERMS OF REFERENCE AND MEMBERSHIP**
To note the terms of reference and note the membership of Council for 2015/16. CL/15/57
5. **UNSTARRING OF ITEMS**
To note the un-starring of any part B items. Members wishing to un-star items must notify the College Secretary's Office by **10am on Monday 5 October 2015**.

PART A: MAJOR ITEMS OF BUSINESS

6. **PRINCIPAL'S REPORT**
To receive a report from the Principal. CL/15/58
7. **COLLEGE STATUTES**
To give a first formal hearing to the new Statutes. CL/15/70
8. **FINANCE**
To consider the creation of a Strategy Development Fund. CL/15/59
9. **THE ESTATES PROGRAMME**
 - 9.1 To receive an update on the Estates Capital Projects. CL/15/60
 - 9.2 To receive the Stage 3 investment case for the Library and Student Services Building. CL/15/61
10. **COLLEGE STRATEGY**
To consider the Council planning letters. CL/15/62
11. **ANNUAL REPORT FROM ACADEMIC BOARD**
To receive the annual report from Academic Board for 2014/15. CL/15/63
12. **GOVERNANCE**
 - 12.1 To receive the CUC Code of Governance and a report of Council and College compliance. CL/15/64
 - 12.2 To receive a draft of the programme for the Strategy day. CL/15/65
 - 12.3 To receive the terms of reference of the Health & Safety Committee for approval. CL/15/66

PART B: ITEMS FOR REPORT AND FORMAL APPROVAL

- 13.* **ANNOUNCEMENTS**
None
- 14.* **REPORT OF DECISIONS TAKEN BY THE CHAIRMAN**
None
- 15.* **REPORT OF DECISIONS TAKEN BY CIRCULATION**
None
- 16.* **FINANCE**
The introduction of Financial Reporting Standard 102. CL/15/67
- 17.* **HONORARY DEGREES**
To note the award of Honorary Degrees of the University of London to Dr Anne-Marie Slaughter, Dr Catherine Souch, Cathie Martin MBE and Lyn Gardner at summer graduation ceremonies.
- 18.* **ACADEMIC BOARD MINUTES** CL/15/68
Academic Board 3 June 2015
Academic Board Special Meeting 24 June 2015
- 19.* **TO RECEIVE THE FOLLOWING MINUTES** CL/15/69
Equality & Diversity 8 June 2015
Remuneration Committee 16 June 2015
Health & Safety Assurance 18 June 2015
Capital Projects Assurance Committee 25 June 2015
Audit & Compliance Committee 27 July 2015
Finance Committee 15 September 2015
Council Executive Committee 24 September 2015
Capital Projects Assurance Committee 28 September 2015 minutes not yet available
Equality & Diversity 6 October 2015 minutes not yet available
- 20.* **TO NOTE THE FOLLOWING COMMITTEES HAVE NOT MET SINCE THE LAST MEETING OF COUNCIL**
Health & Safety Assurance next meeting 21 October 2015
Remuneration Committee next meeting 28 October 2015
- 21.* **SEALING OF DOCUMENTS**
14 May 2015: Honorary Degree Certificates (x3) for presentation 15 July 2015 to Anne-Marie Slaughter and Catherine Souch.
14 May 2015: Honorary Degree Certificates (x3) for presentation 17 July 2015 to Cathie Martin and Lyn Gardiner.
14 May 2015: Collaboration agreement relating to the University of London International Programmes.
11 August 2015: Tenancy agreement relating to ATM's at Windsor Building.
20 September 2015: Delivery agreement in relation to enabling works for the Royal Holloway Student Residences Project (x2) with Wilmott Dixon Housing Ltd.
25 August 2015: Licence for alterations at 11 Bedford Square, London, WC1H.
3 September 2015: Lease of business premises at rooms E047 and E045 Founder's Building, RHBNC to Santander UK Plc.

3 September: 2015TR1: Land Registry transfer of whole of registered title: 57805091
(surrender of bank premises on campus)

22. **RESERVED AREA OF BUSINESS**

See separate agenda.

23.* **DATE OF THE NEXT MEETING**

To note that the next meeting of Council will be held at Cumberland Lodge on
Wednesday 18 November 2015 at 11.00am.

24.* **COUNCIL MEETING DATES FOR 2015/16**

Wednesday 24 February 2016 5pm

Wednesday 11 May 2016 5pm

Wednesday 6 July 2016 5pm