

## AGENDA

For the meeting to be held on Wednesday 1 October 2014 in WINO-02/03 at 6pm



### FORMAL BUSINESS

1. **MEMBERSHIP**  
To note the membership of Council
2. **REGISTER OF INTEREST**  
To invite members to indicate if they have a conflict of interest, not previously declared, with an item on this agenda.
3. **MINUTES**  
To confirm the minutes of the last meeting held on 2 July 2014 (M14/101-M14/174) attached
4. **MATTERS ARISING FROM THE MINUTES**  
To consider any matters arising, not elsewhere on the agenda from the meeting held on 21 May 2014.
5. **UNSTARRING OF ITEMS**  
To note the un-starring of any part B items. Members wishing to un-star items must notify the College Secretary's Office by **10am on Tuesday 30 September 2014.**

### PART A: MAJOR ITEMS OF BUSINESS

6. **PRINCIPAL'S REPORT**  
To receive a report from the Principal. CL/14/42
7. **CAPITAL FUNDING**
  - 7.1 To receive an update on the funding requirements for the capital programme and borrowing. CL/14/43
  - 7.2 To receive the terms of reference for the Debt Fundraising Oversight Group. CL/14/44
  - 7.3 To receive an oral report from the Chair of the Debt Fundraising Oversight Group.
  - 7.4 To receive an update on the Student Residences Project Board CL/14/45
8. **REPORT FROM HUMAN RESOURCES**  
To receive an annual report on staffing and staff engagement. CL/14/46
9. **COLLEGE STRATEGY**
  - 9.1 To receive an oral update on determination of the Masterplan.
  - 9.2 To receive the Residential Procurement Policy. CL/14/47
  - 9.3 To receive the draft planning letter for 2015/16. CL/14/48
10. **ACADEMIC DEVELOPMENTS**  
Academic Board yearly report 2013/14. CL/14/49

## PART B: ITEMS FOR REPORT AND FORMAL APPROVAL

### 11. ANNOUNCEMENTS

**Mrs Sally Chilver (1914-2014)**

Principal, Bedford College (1964-71)

'Elizabeth Millicent Chilver, known as Sally Chilver, died on 3 July 2014 at the age of 99, just a month short of her centenary. A historian, political scientist and anthropologist, she was notably Principal of Bedford College, University of London from 1964-71 and Principal of Lady Margaret Hall, Oxford from 1971-79.

Sally was the daughter of Philip Graves, a noted foreign correspondent for *The Times*, and niece of the poet Robert Graves. She was educated at Benenden School and read History at Somerville College, Oxford, graduating in 1932. She worked as a journalist from 1937-39, saw war time service in the civil service and returned to journalism from 1945-47. From 1948-57 she was Acting Principal and Secretary of the Social Science Research Council (precursor of the ESRC) and the Economic Research Committee of the Colonial Office. Sally was then appointed Director of the University of London's Institute of Commonwealth Studies, a post she held from 1957-61, before shifting to work as a senior researcher at the Institute until 1964.

Sally took over from Dr Lillian Penston as Principal of Bedford College in 1964, a time of expansion for the College. The Robbins Report had been published the year before and recommended immediate expansion of all universities. Sally established Bedford as a co-educational college in 1965, brought management systems up to date with the help of the Registrar and the College Secretary, encouraged scholarship, introduced Sabbatical Years and improved and expanded student amenities. In line with the Robbins Report, the College recognised that the products of scholarship and research were crucial to teaching and that to play its full part in higher education it should abandon its traditional, if implicit, policy of sacrificing individual research to teaching. There was encouragement for academics by the introduction of an arrangement whereby a year's teaching could be concentrated into two terms, leaving the lecturer free to pursue research in the third term.

Prior to joining Bedford College, Sally worked closely with the anthropologist Phyllis Kaberry in Cameroon, where she was known locally as "Mama for Story". In later life, her accounts of anthropological adventures in Africa and of her early family life enthralled generations of Oxford students who visited her. Sally was also variously a trustee of the British Museum, a member of the governing body of the School of Oriental and African Studies, University of London, and Editor of Volume 2 of *History of East Africa* (Clarendon Press, 1965). In 1995 and 1996 various Festschrift publications appeared to celebrate her work, especially in the field of Cameroon Studies. She married Richard Clemenston Chilver, a civil servant, in 1937 and he predeceased her in 1985.

**A Memorial Service will be held at Lady Margaret Hall Chapel, Oxford, at 2.30 p.m. on Saturday 22nd November.**

### 12. \* REPORT OF DECISIONS TAKEN BY THE CHAIRMAN

None

### 13. \* REPORT OF DECISIONS TAKEN BY CIRCULATION

None

### 14. \* HONORARY DEGREES

To note the Honorary Degrees of the University of London conferred during graduation week to choreographer Jasmin Vardimon, geologist Professor Lynne Frostick and Director General of Ordnance Survey Vanessa Lawrence CB.

### 15. \* RENEWAL OF PROFESSIONAL INDEMNITY INSURANCE

To note that Council members were asked to provide an update to the Secretariat and that no issues were reported.

16. \* **DRAFT COUNCIL STRATEGY DAY SCHEDULE**  
To receive the schedule for the Council Strategy days on 17 and 18 November 2014. CL/14/50
17. \* **TO RECEIVE THE FOLLOWING MINUTES**  
Audit and Compliance Committee meeting 24 July 2014. CL/14/51
18. \* **COMMITTEES HANDBOOK**  
To receive an update of the Committees Handbook. CL/14/52
19. \* **COUNCIL AND COUNCIL COMMITTEE MEETING DATES**  
To note meeting dates to December 2015. CL/14/53
20. \* **SEALING OF DOCUMENTS**  
To note the sealing of a document Purchase of Oatlands Cottage South Road Englefield Green ("Property") on 27 August 2014.
21. \* **DATE OF THE NEXT MEETING**  
To note that the next meeting of Council will be held on **Tuesday 18 November 2014** as part of the Council Strategy days on 17 and 18 November 2014.