



Codicil Form

If you have an existing Will but would like to include a gift to Royal Holloway and Bedford New College, you can do so by completing this Codicil form.

Once you have completed the form, please have it witnessed by two people who are not related to you or to any person mentioned in your Will. Store the Codicil with the person who holds your Will (e.g. solicitor).

I (Name) _____ of (Address) _____

declare this to be a _____ Codicil to my Will dated: _____
Number (i.e. first/second/third) Date

I give the amount of £ _____ or _____ per cent share of my estate to Royal Holloway and Bedford New College of Egham Hill, Egham, Surrey, TW20 0EX, tax exempt reference number XN69536. And I declare that the receipt of the Director of Finance or other proper officer of the Fund shall be a good discharge for the gift. In all other respects, I confirm my said Will.

Signature: _____ Date: _____

Witnessed in the presence of:

First Witness

Name: _____

Address: _____

Postcode: _____

Signature: _____

Date: _____

Second Witness

Name: _____

Address: _____

Postcode: _____

Signature: _____

Date: _____

If you wish, you can send a copy of this Codicil to:
Laura Bassani-Merron
Freepost RTKY-HYTE-LHBH
Development & Alumni Relations Department
Royal Holloway and Bedford New College
Egham Hill, Egham, TW20 0EX

Thank you for amending your Will.



Sharing Your Intentions

Why share your intentions with us? We want to say thank and make sure that we understand how you wish to support Royal Holloway and Bedford New College through a gift in your Will.

Please check all that apply. The information that you provide is not legally binding.

☐ I (have included/plan to include) a gift in my Will to Royal Holloway and Bedford New College.
Please circle one

☐ I would like a member of the Development team to contact me to discuss the possibility of leaving a gift in my Will.

Which option best describes the way you would like to remember the College in your Will?

☐ A specific sum of money

☐ A percentage of your estate

☐ A reversionary gift – In this case, your spouse or other named person(s) would hold the gift for their lifetime, after which it would revert to Royal Holloway. You may appreciate the feeling of security that this brings in ensuring that the needs of your loved ones are met.

Name: _____

Address: _____

Postcode: _____

Telephone: _____

Email address: _____

☐ I would prefer that my name not to be listed in the Roll of Donors.

Please return this form to:

Laura Bassani-Merron
Freepost RTKY-HYTE-LHBH
Development & Alumni Relations Department
Royal Holloway and Bedford New College
Egham Hill, Egham, TW20 0EX

Thank you for sharing your intentions with us.

Our Promise to You

We will respect your right to privacy regarding the details of your Will.

We understand that the needs of your loved ones come first.

We will take care of your investment and use it as you intended.

We will thank you properly for your gift, whilst honouring requests for anonymity.