

Council

23 November 2023

10.00-12.00

Sandby Room, Cumberland Lodge



Agenda

1. WELCOME

Welcome members to the meeting.

CoC/AB

Verbal

APOLOGIES

To NOTE any apologies received

Chair/PM

Verbal

2. DECLARATION OF INTERESTS

To invite members to indicate if they have a conflict of interest, not previously declared, with an item on this agenda

Chair

Verbal

3. MINUTES OF THE PREVIOUS MEETING

To APPROVE minutes of the meetings held on 5 October 2023 (M23/202-23/265)

Chair

Attached

4. MATTERS ARISING

To NOTE matters arising, not covered elsewhere on the agenda.

Chair

Verbal

- Minute Ref 23/219: The UKVI report has not been received.
- Minute Ref 23/079: see paper at starred item 19*

5. REPORT OF DECISIONS TAKEN BY THE CHAIR OF COUNCIL

To NOTE any decisions taken by the Chair

Chair

Verbal

6. UN-STARRING OF ITEMS

To NOTE the un-starring of any starred item. Members wishing to un-star items must notify the Secretariat, including detail of the reason(s) for othe unstarring, by **10.00am on Tuesday 21 November 2023**

Chair/PM

Verbal

MAJOR BUSINESS

7. VICE-CHANCELLOR AND PRINCIPAL'S UPDATE

To RECEIVE a report from the Vice-Chancellor and Principal

JS

Paper

8. STUDENT WELLBEING

To RECEIVE an update on the Mental Health Charter and wellbeing work

NB

Paper

9. COMMITTEE ANNUAL REPORTS

9.1 Remuneration Committee

To NOTE the annual report of the committee providing assurance that the committee has discharged its responsibilities as required by the CUC Higher Education Remuneration Code

AE Paper

9.2 Audit Risk & Compliance Committee

To RECEIVE the annual report from the committee including the Risk Register

BV/MW Paper

10. FINANCE

10.1 To AGREE the Going Concern Assessment

IW/MW Paper

10.2 To APPROVE the Financial Statements 2022/23

IW/MW Paper

10.3 To APPROVE the revised 2023/24 budget recommended by Finance Committee

IW/MW Paper

10.4 To RECEIVE the current year Financial Report

IW/MW Paper

10.5 To APPROVE the basis for the Annual Financial Return to the OfS

IW/MW Paper

11. COMPLIANCE

To RECEIVE the annual report on compliance with the Prevent Duty for the Annual Accountability Statement to the Office for Students

AB Paper

12. STRATEGY

12.1 To NOTE an update on Commuter Students (Pillar 1)

ZK Paper

12.2 To NOTE the first Annual Pillar 5 Report: The People Strategy creating value through and for our people

TB Paper

13. SPECIAL RESOLUTION

To CONSIDER a first Special Resolution to amend the Statutes.

CoC/AB Paper

14. UNIVERSITY SECRETARY'S UPDATE

14.1 To RECEIVE the regulatory and legislative update

AB Verbal

14.2 To RECEIVE a proposal for changes to the Council committee structure

AB/CoC Paper

14.3 To NOTE an update on recruitment for 2024/25

AB/CoC Paper

STARRED ITEMS FOR REPORT AND FORMAL APPROVAL

15.* REPORTABLE EVENTS

To RECEIVE an update on a reportable event under OfS condition 3(i)

AB None

A paper will be provided if there have been any reports made and there is currently nothing to report at this meeting.

16.* REPORT OF DECISIONS AGREED BY CIRCULATION

To NOTE, if any

Chair None

17.* ACADEMIC BOARD

To RECEIVE the annual report from Academic Board

JS Paper

- 18.* MODERN SLAVERY STATEMENT**
To APPROVE the annual Modern Slavery Statement MW Paper
- 19.* STUDENT ACCOMMODATION PLAN 2024/25**
To NOTE the update on student accommodation planning for 2024/25 DW Paper
- 20.* COUNCIL REGISTER OF INTERESTS 2023/24**
To NOTE the Register of Interests reported by Council Members for 2023/24 and any potential conflicts of interest. Chair/PM Paper
- 21.* COMMITTEE TERMS OF REFERENCE**
To APPROVE Terms of Reference for the following Council Committees: AB Paper
- People Committee: Staff Development, Reward and Wellbeing
- 22.* SEALING OF DOCUMENTS**
To NOTE the College seal has not been applied since 31 July 2023

OTHER MATTERS

- 23. COMMITTEE REPORTS**
To NOTE reports from the following Chairs of Council Committees: Verbal
- Students Education and Research Committee GO'H
- Strategy & Governance Committee DMH
- People Committee MF
- 24. ANNOUNCEMENTS**
None
- 25. OTHER BUSINESS**
- 26. DATES OF NEXT COUNCIL MEETINGS**
On Campus unless indicated otherwise:
- 22 February 2023, 17:00-19:00 and briefing session: Reputation and Rankings 15.00-16.30
 - 16 May 2024, currently 17:00-19:00 and briefing session: Environmental Sustainability 15.00-16.30. **NOTE this is a likely date for a half day Strategy session in addition to the Council meeting which will start circa 10.00am to circa 5.00pm. In this event the Environmental Sustainability briefing will be rescheduled to an MS Teams meeting on a new date tbc.**
 - 4 July 2024, 17:00-19:00 Briefing session tbc 15.00-16.30

THE EXHIBITION BOOK	
The following minutes are provided in this Exhibition Book as a separate document.	
EB1	MINUTES OF COUNCIL COMMITTEE MEETINGS <i>Minutes designated "unsigned" are those not yet signed off by the Committee but approved by the Committee Chair</i>
	Students, Education and Research Committee 8 June 2023
	Audit, Risk and Compliance Committee 12 June 2023
	People, Staff Development, Reward and Wellbeing Committee 15 June 2023
	Strategy & Governance Committee 14 September 2023
	Finance Committee 14 September 2023
	Audit, Risk and Compliance Committee 2 October 2023
	Students, Education and Research Committee 11 October 2023 (<i>not yet available</i>)
	People, Staff Development, Reward and Wellbeing Committee 2 November 2023 (<i>not yet available</i>)
	Strategy & Governance Committee 2 November 2023 (<i>not yet available</i>)
	Finance Committee 9 November 2023 (<i>not yet available</i>)
	Audit, Risk and Compliance Committee 13 November 2023 (<i>not yet available</i>)
	The following Committees have not met since the last meeting of Council
	All have met
EB2	MINUTES OF ACADEMIC BOARD
	Final Minutes of the meetings <ul style="list-style-type: none"> • 22 March 2023 • 7 June 2023
EB3	JNCC MEETING MINUTES
	Final Minutes of the JNCC (UCU) meetings: <ul style="list-style-type: none"> • 24 April 2023 • 20 June 2023
	Final Minutes of the JNCC (GMB and Unite) meetings: <ul style="list-style-type: none"> • 3 April 2023 • 20 June 2023