Royal Holloway & Runnymede Consultative Group meeting

MINUTES

Monday 4 November 2019

Principal’s Meeting Room

PRESENT:

Royal Holloway: David Ashton (CHAIR/ Deputy Principal (Operations), Mike Berry (Director of Estates), Marie Ennis (Director, Marketing and Communications), Helen Groenendaal (Head of Student Advisory & Wellbeing, Academic Services), Sarah Ixer-Pitfield (Head of Public Relations and Media)

Royal Holloway Students’ Union: Dr Tom Flynn (Chief Executive Officer)

Residents’ Associations: Chris Fisher (ERA), Christine Welsh (EGVRA)

Surrey Police: Inspector Nick Pinkerton, PC Paul Langtree

Neighbourhood Watch: Stephen Hodgkinson

APOLOGIES:

Cllr Parshotam Sohi (Mayor of Runnymede)
Runnymede Borough Councillors: Cllr Isabel Mullens, Cllr Marisa Heath, Cllr Michael Kusneraitis
Cllr Brian Clarke, Cllr Nick Prescott, Cllr Nigel King, Cllr Japneet Sohi, Cllr Alan Alderson
Aileen Baker (Environmental Health)
Mark Adams, Chamber of Commerce
Jack O’Neil, President SU, SU sabbaticals

1. Welcome & introductions

The forum welcomed the new NSO for North Runnymede, PC Paul Langtree who will be in post from the beginning of January 2020. The forum would like to thank PC Helen Gladstone-Linsdell for her work and congratulate her on her promotion to Sergeant on Runnymede NPT.

2. Minutes and actions from previous meeting (1/7/19)

It was AGREED that the minutes of the last meeting on 1 July, 2019 were a true and accurate record.

- CARRY FORWARD: Cllr Nigel King’s update on the town’s twinning relationship.
- CARRY FORWARD: Cllr Nick Prescott to investigate the potential for a CCTV camera at/near the Spring Rise gate.
- CARRY FORWARD: Sharing the Egham cinema development planning application.
- CARRY FORWARD: Cllr Nick Prescott to provide a timeline for the CPZ consultation / consideration.
All other actions had been completed.

3. Updates on areas of mutual interest:

- **RBC:**
  A report from Cllr Marisa Heath is provided in appendix A. The content of the report was discussed:
  - CPZ: Mike Berry confirmed that Royal Holloway is supportive of a CPZ and awaits details of the date for the Council’s next meeting on this issue.
  - Anti-Social behaviour: Helen Groenendaal supported consideration of the use of Public Space Protection Orders (PSPOs), however Insp Nick Pinkerton queried how the Council planned to enforce these. It was advised by ERA that a meeting is being held on 25 November in the Village Centre to discuss anti-social behaviour. Royal Holloway and Surrey Police were unaware of the event and suggested it would be helpful for both parties to be invited along with students as residents. Action: Sarah Ixer-Pitfield and Insp Nick Pinkerton to approach councillors for more information on the event.
  - Danehurst Development: Mike Berry confirmed that Royal Holloway has no links to the Danehurst development and the university was not involved in the consultation. He raised concerns that the development would compromise Royal Holloway and local resident parking access from January. Mike Berry requested that Danehurst be held to account by the Council for any parking issues caused as a result of their building works. Christine Welsh confirmed that EGVRA has contacted the Secretary of State with regards to the Danehurst plan.

- **Egham Chamber of Commerce:**
  A report is provided in appendix B. The report was tabled in Mark’s absence. Action: members to share details of the French Market on 15/16 November.

- **EGVRA:**
  Christine Welsh provided an update including:
  - 7 Dec at 4.30pm: Christmas tree lighting event
  - Neighbourhood Forum: Council is recommending approval for the forum. EGVRA will commence planning for the implementation of the forum in anticipation of approval
  - Raised concerns on privacy and traffic issues surrounding the Royal Holloway Kingswood and Hox Park double decker bus. Mike Berry updated that Royal Holloway is currently analysing the numbers of students using the service and the double decker may be replaced with a single decker.
  - Raised concerns from residents of South Road surrounding Royal Holloway’s proposal for developing Car Park 14. Mike Berry requested that residents should attend the next Public Consultation Event 22 November from 3-8pm at Royal Holloway to give opinions and raise any concerns.

- **ERA:**
  Chris Fisher welcomed the closing times of the university’s back gate but stated that the association were disappointed that this had not been in consultation with residents. He also raised that student noise continues to be a concern as students walk to campus events late at night and that some students were climbing the gate. David Ashton explained the rational for the closing times and Mike Berry confirmed that anti-climb paint had been applied to the gate in October. The paint was applied after reports of people climbing the gate were received and no further reports has since been received
Action: Stephen Hodgkinson to investigate the timing of complaints regards to the back gate from the community and report back to Helen Groenendaal if they relate to a time after the anti-climb paint was applied to the gate. Helen Groenendaal to carry out any follow up action as appropriate if these complaints were reported after the application of the anti-climb paint.

- **RBC Environmental Health**: Insp Nick Pinkerton updated on Aileen Baker’s behalf. For September-October period in 2018 there were 18 noise complaints to EH relating to student occupied properties. For the same period in 2019 they have received 33 noise complaints relating to student occupied properties. They noted six of these complaints are from one complainant. The Environmental Health team will be conducting joint evening patrols with Surrey Police during the second half of term.

- **Surrey Police**:  
  A report is provided in appendix C.
  Action: Helen Groenendaal to liaise with the Police to arrange for them to take part in the Community drop-in sessions and also hold Meet the Beat sessions at the university.

- **Royal Holloway Estates**:  
  Mike Berry updated the group:  
  - Outlined plans for developing the Royal Holloway estate and gave details of the series of public consultation events held by the university. Events took place in July, Sept and next one will be on Friday 22 November from 3-8pm in the Event Space in the Emily Wilding Davison Building.  
  - The university is applying for permanent signage from Surrey Highways alerting people to the closure times of Spring Rise Gate. He confirmed the AA signs are temporary.

- **Student wellbeing**:  
  A report is provided in appendix D.  
  Helen Groenendaal thanked PCSO Lawford for attending the Community drop-in session and thanked PCSO Lawford and PCSO Sutton for their support with an on campus event raising awareness of hate crime and how to report concerns. Helen confirmed that the community drop-in session on 22 October was attended by five people. Two groups raised concerns regarding noise, one about parking in the local area and another requested detail on parking on campus when attending the university’s events. All actions have been completed.  
  Action: Helen Groenendaal was asked to breakdown the community reports by village in future i.e. Egham and Englefield Green

- **Volunteering**:  
  A report is provided in appendix E.

- **Students’ Union**:  
  Tom Flynn outlined how the Students’ Union is engaging with the General Election and will be inviting candidates onto campus for a potential debate if time allows. This will be a student only event.

4. **AOB:**
The next community drop-in session will take place on Tuesday 25 February 2020 from 5-6pm in the Event Space on the ground floor of the Emily Wilding Davison Building.

Community Matters will be going digital from autumn 2020. ERA and EGVRA were asked to encourage members to sign up to receive a digital copy by emailing Community@royalholloway.ac.uk

5. **Proposed date of next meeting:** 10 March 2019, Principal's Meeting Room, Royal Holloway.

### ACTIONS LIST

<table>
<thead>
<tr>
<th>Actions</th>
<th>Owner</th>
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<tbody>
<tr>
<td>1 Cllr Nigel King to contact Helen Groenendaal at Royal Holloway to give further information on the town’s twinning relationship. [Carried over from 26 Feb actions]</td>
<td>Cllr Nigel King</td>
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<td>2 Cllr Nigel King to share the link with the group to the Egham cinema development when the planning application goes live. Royal Holloway to share the link with students and staff. [Carried over from 26 Feb actions]</td>
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<td>5 Local community meeting at the Village Centre to discuss anti-social behaviour. Approach councillors for more information for Police and Royal Holloway to attend.</td>
<td>Sarah Ixer-Pitfield, Insp Nick Pinkerton</td>
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<td>6 Share details of the Egham French Market on 15/16 November.</td>
<td>All members where possible</td>
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