1. Welcome & introductions

The group gave their appreciation for Jim Pearcey as he steps down as Chair of ERA after 21 years. It was noted that Chris Fisher is the new Chair of ERA and will represent ERA at the meetings going forward.

2. Minutes and actions from previous meeting (6.11.18)
It was AGREED that the minutes of the last meeting on 6 November, 2018 were a true and accurate record and that the actions had been completed.

3. Updates on areas of mutual interest:

- **RBC:**
  Cllr Nigel King provided an update.
  It was noted that the Danehurst development on Harvest Road in Englefield Green is not associated with Royal Holloway.

  **Actions:**
  - Cllr Nigel King to contact Helen Groenendaal at Royal Holloway with further information on the town’s twinning relationship.
  - Cllr Nigel King to follow up with Cllr Nick Prescott and provide a written update the group on the progress of the CPZ.

- **Egham Chamber of Commerce:**
  Mark Adams provided an update on events organised by the Chamber of Commerce.

  **Action:** Royal Holloway to promote the annual Egham Pancake Race to students.

- **EGVRA:**
  Christine Welsh noted that the new gate on the A30 had helped to diminish the risk from pedestrians crossing the A30.

  Details of the Village Fair in June were confirmed and that Royal Holloway is providing sponsorship to support the event.

  The potential for residents associations to attend Royal Holloway Council meetings was discussed. The Chair confirmed these are internal governance meetings, the membership of which is managed through approval by the Privy Council. The decision making body for the university is its Executive Team, members of which attend this meeting. As such, the most effective forum to discuss items of mutual concern is this meeting, the termly Royal Holloway & Runnymede Consultative Group meeting.

  **Action:** Marie Ennis, Royal Holloway, to circulate a paragraph outlining the university’s view of the purpose of the Royal Holloway & Runnymede Consultative Group meeting for discussion at the next meeting.

- **ERA:**
  Leah Robson updated on the Heathrow runway consultation and the Egham cinema development.

  Transient noise issues were discussed surrounding the university’s back gate. It was noted that Royal Holloway continues to monitor the patrols and welcomes the feedback from local residents as this has helped to direct the patrols.

  Aileen Baker raised concerns about how local residents are reporting noise issues and has supplied the group with a noise action leaflet.

  **Actions:**
• Cllr Nigel King to share the link to the Egham cinema development with the group when the planning application goes live
• Royal Holloway to share the link with students and staff
• Leah Robson to contact Phil Simcock (Royal Holloway) about the Great British Spring Clean on 23 March
• Leah Robson to reconfirm to local residents how they should report local noise issues in line with the Noise Nuisance Leaflet supplied by Aileen Baker.
• In accordance with GDPR regulations, Royal Holloway to email Leah Robson to ask her if she would like to be added to Community Matters distribution in order for her to receive this. LR can then share with her own distribution list who can then contact Royal Holloway on community@royalholloway.ac.uk and request to be added to the distribution list.

• RBC Environmental Health:

Aileen Baker referenced 15 noise complaints since the last meeting and confirmed that transient noise in the community and disruption caused by individual properties were separate issues.

Aileen reiterated the need to report noise issues through the official channels as per the noise action leaflet.

• Surrey Police:

A report is provided in appendix A.

Action: Inspector Nick Pinkerton and PC Helen Gladstone-Lindsell to contact Tom Flynn around reaching LGBT+ students to encourage them to report crime.

• Royal Holloway Estates:

Refurbishment of Bedford Library and McCrea Building is underway
Embarking upon a public consultation for the Enterprise Centre (12 March) which will be located on campus. This is being held prior to the development and submission of a formal planning application.
Bulbs have been planted in the university grounds to enhance its appearance
Projects in development include opening the Piggery Gate junction and enhancing car park 14. A feasibility study will be carried out to explore adding additional levels to car park 14 (off Harvest Road).
Mike Berry confirmed that no decision had been taken on re-building the Handa Noh Theatre and the car park by the sports field will remain passive, to be primarily used as capacity for contractors.

• Student wellbeing:

A report is provided in appendix B.

• Volunteering:

A report is provided in appendix C.

• Students’ Union:

Confirmation that the Summer Ball will take place on 7 June.
• **Community Meetings:**
  Royal Holloway will replace its attendance at councillor surgeries in Englefield Green and its hosting of a meeting in Egham town centre with a termly drop-in session for local residents.

  Drop-in sessions will be held from 5-6pm on campus and will be promoted in the termly community newsletter ‘Community Matters’ and through this meeting.

**4. Proposed date of next meeting:** Tuesday 21 May 2019, Principal’s Meeting Room, Royal Holloway.

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