



**Revised timetable – Council Effectiveness and Statutes Review Project  
As at 8 February 2013**

	<b>Comments</b>	<b>Date</b>	<b>Who is Involved</b>
<b>2012</b>			
Project Start	First discussions with Project Chair	14 November	Stephen Cox Emm Johnstone
Board Meeting	First meeting of Board - Approve survey - Approve benchmarking	21 November	Board
Initiate survey		December	Emm Johnstone Christine Cartwright
Conduct benchmarking exercise	Visits to some of the identified other universities	December – January 2013	Emm Johnstone Christine Cartwright
<b>2013</b>			
Draft benchmarking and effectiveness review reports		February	Emm Johnstone Christine Cartwright
Map all stakeholders in the governance review	Propose communication methods and specify aims of consultation process	January – February	Christine Cartwright
Board Meeting	Approve draft report; consider consultation process proposed; select recommendations to put forward to Council	18 February	Board
Present effectiveness review report to <b>Council Executive</b>	Seek confirmation of direction of travel	27 February	Stephen Cox
<b>Academic Board</b>	Announce wider governance review	6 March	Emm Johnstone Anna Sendall
Present effectiveness review report to <b>Council</b>	Seek approval of recommendations and move to publish version of report	20 March	Stephen Cox
Draft new Statutes in principle	Wide stakeholder consultation	March – April	Rachel Knight and project team
Academic governance workstream meetings			Anna Sendall Clare Munton
HR work on policies and procedures			Katie Normington Gemma Bailey

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Board Meeting	Progress report from all workstreams <b>Note role of Chair of Board moves to Paul Layzell</b>	20 April	Board
Board Meeting	Approve draft new Statutes in principle Consider recommendations from academic governance workstream	Mid May	Board
Present recommendations on academic governance, and draft Statutes in principle to <b>Academic Board</b>	If draft Statutes in full are available by this point these should also be presented	29 May	Paul Layzell Anna Sendall Clare Munton
Present draft Statutes (in principle / in full) to <b>Council Executive</b>	Seek guidance, Statutes work still open for input and redrafts	4 June	Paul Layzell Emm Johnstone Christine Cartwright
Present draft Statutes (in principle / in full) to <b>Council</b>	Seek guidance	26 June	Paul Layzell Emm Johnstone Christine Cartwright
Continued redrafting of Statutes	Continuing stakeholder consultation	June – September	Rachel Knight Christine Cartwright
Board Meeting	Approve new Statutes	Mid-late September	Board
<b>Council Meeting</b>	First special resolution to approve new Statutes	2 October (date tbc)	Paul Layzell Emm Johnstone Christine Cartwright
<b>Council Meeting</b>	Second special resolution to approve new Statutes	27 November (date tbc)	Paul Layzell Emm Johnstone Christine Cartwright
Privy Council	Submit new Statutes for approval	December	Paul Layzell Emm Johnstone Christine Cartwright
<b>2014</b>			
University of London	Submit new Statutes for approval	January	College Secretary
Board Meeting	Review results of review; prepare guidelines for committee review scheduled to follow	February	Board