

Agenda

Meeting:	Council Effectiveness and Statutes Review Project Board
Date:	Tuesday 8th October 2013
Time:	12:00-13:30
Venue:	International Building Room 146

Procedural

1. Attendees

Chair:	Stephen Cox, Chair of Council
Secretary and Project Manager:	Emm Johnstone
Sponsor:	Simon Higman, Registrar, Secretary and Director of Operations
Co-sponsor:	Paul Layzell, Principal
Lay Council member:	Jeremy McIlroy
Elected Council member:	Johannes Zanker
HR member:	Alex Robertson
In attendance:	Cheryl Newsome
In attendance:	Laura Gibbs

2. Apologies

Sponsor's representative:	Christine Cartwright
SDU member:	Julia Roberts

3. Notes of previous meeting

Attached

4. Matters arising from the minutes

5. Confirmation of next meeting

TBC

Major Business

6.	Project Managers Report <i>To receive a report from the Project Manager including reports from the workstreams and the following appendices:</i> Terms of reference for statutes working group Annual survey for Council members 2010 review report Risk Register	EJ	CESPB/13/24 CESPB/13/24a CESPB/13/24b CESPB/13/24c CESPB/13/24d
7.	Chair's action <i>To receive a paper discussing the remit of Chair's action</i>	CC	CESPB/13/25
8.	Communication with Council members <i>To receive an options paper on how members of the College might</i>	CC	CESPB/13/26

	<i>communicate with Council members</i>		
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Regular Business

9. Communication

CESPB/13/27

To consider and agree any items for broad dissemination around the College or that are FOI exempt

Any Other Business

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