



**Revised timetable – Council Effectiveness and Statutes Review Project
As at 26 March 2013**

	Comments	Date	Who is Involved
2012			
Project Start	First discussions with Project Chair	14 November	Stephen Cox Emm Johnstone
Board Meeting	First meeting of Board - Approve survey - Approve benchmarking	21 November	Board
Initiate survey		December	Emm Johnstone Christine Cartwright
Conduct benchmarking exercise	Visits to some of the identified other universities	December – January 2013	Emm Johnstone Christine Cartwright
2013			
Draft benchmarking and effectiveness review reports		February	Emm Johnstone Christine Cartwright
Map all stakeholders in the governance review	Propose communication methods and specify aims of consultation process	January – February	Christine Cartwright
Board Meeting	Approve draft report; consider consultation process proposed; select recommendations to put forward to Council	18 February	Board
Present effectiveness review report to Council Executive	Seek confirmation of direction of travel	27 February	Stephen Cox
Academic Board	Announce wider governance review	6 March	Emm Johnstone Anna Sendall
Present effectiveness review report to Council	Seek approval of recommendations and move to publish version of report	20 March	Stephen Cox
Draft new Statutes in principle	Wide stakeholder consultation	April – July	Rachel Knight and project team
Academic governance workstream meetings			Anna Sendall Clare Munton
HR work on policies and procedures			Katie Normington Gemma Bailey

	Comments	Date	Who is Involved
Board Meeting	Launch consultation	10 April	Board
Board Meeting	Approve draft new Statutes in principle Consider recommendations from academic governance workstream	22 May	Board
Present update and call for focus group members for academic governance workstream at Academic Board	If any draft Statutes or design principles are available by this point these should also be presented	29 May	Paul Layzell Anna Sendall
Present update and action plan to Council Executive	All workstreams still open for input and redrafts	4 June	Stephen Cox Emm Johnstone Christine Cartwright
Present update and action plan to Council		26 June	Stephen Cox Emm Johnstone Christine Cartwright
Board Meeting	Consider draft Statutes and recommendations re Academic Board, and decide on timescale for putting Statutes to special resolution*	Mid-late September	Board
Council Meeting	First special resolution to approve new Statutes	<i>*Dates left blank as depends on progress of consultation and HR work</i>	Stephen Cox Emm Johnstone Christine Cartwright
Council Meeting	Second special resolution to approve new Statutes		Stephen Cox Emm Johnstone Christine Cartwright
Privy Council	Submit new Statutes for approval		Stephen Cox Emm Johnstone Christine Cartwright
2014			
University of London	Submit new Statutes for approval	<i>*Dates left blank as depends on progress of consultation and HR work</i>	College Secretary
Board Meeting	Review results of review; prepare guidelines for committee review scheduled to follow		Board