

Summary of Business for
Council Effectiveness and Statutes Review
Project Board



Title	Update on effectiveness review and preparation for statutes review
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Status	For information
Document type	Project update
Summary	This paper outlines the progress of the project since the last board meeting, which was held 21 November 2012
Previous consultation	21 November 2012
Resource implications	None
Risk analysis	No new or increased risks to report; see attached risk register
Effective date of introduction	Immediate
Recommendation	The board will be asked to APPROVE the stakeholder mapping that will be presented at the meeting (not ready for circulation at this point in time); there are no other matters requiring decision at present

Update

1. Council Effectiveness Survey

The survey has been circulated both electronically and in paper hard copy to all members of Council, and electronically only to members of the College's senior management team; recipients have until Friday 25 January to respond. Once the responses have been received they will be collated into a report which will be circulated for the next Project Board.

2. Benchmarking

The 16 universities agreed upon have been contacted and conversations have been held with half of the group, with further meetings scheduled for the week commencing 7 January. A verbal update on responses to date will be provided during the project board meeting. A written report summarising the results of the survey will be submitted to the next meeting of the Project Board (20 February) alongside the results of the members survey, with any recommendations to changes to Council organisation or practice that seem pertinent following the completion of both the survey and the benchmarking exercise.

3. Preparation for Statutes Review

Two meetings have been booked with the Director of HR in preparation for a meeting with legal firm Pinsent Masons in mid-January, to discuss the HR implications of Statute 25 in particular. This is to ensure that we are able to fully utilise the time spent with the lawyers.

A mapping of stakeholders that will need to be invited to take part in the consultation process will be prepared during the first of these meetings, for circulation to the board at its meeting on 10 January.