

**ROYAL HOLLOWAY  
University of London**

**Hourly Rates of Pay for  
Visiting Teaching Staff due INCREMENTAL PROGRESSION  
from 1 September 2014  
(with continuous service dates starting between the beginning of the  
Academic Year 2011/12 and 31<sup>st</sup> January 2012)**

Visiting Tutor (Leading undergraduate classes, leading tutorials)	£48.46
Visiting Lecturer	£58.88
Visiting Reader/Senior Lecturer	£71.69
Visiting Professor	£89.93

These rates all include an uplift of 1.5 hours for preparation and marking for each contact hour. No additional claims should be made for preparation or marking unless it exceeds the 1.5 hours allowed. Any marking claims that are made should be paid at the basic rate i.e. the quoted hourly rate divided by 2.5. Teaching that does not require preparation or marking should also be paid at the basic rate. No claims will be accepted for travel to work.

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Workshop Leader	£19.38
Teaching Assistant (Not required to lead a class includes demonstrators, workshop & laboratory assistants and language tutors)	£16.44

These rates do not include an allowance for marking or preparation. Any marking can be paid in addition at a rate appropriate for the marking to be undertaken. No claims will be accepted for travel to work.

Marking Only/Additional Marking	£16.44
Music Instrument Teaching	£41.09