

## ROYAL HOLLOWAY, UNIVERSITY OF LONDON

## FIRST AID ORDER FORM

(To be completed by First Aider ordering replacement supplies)

To: THE HEALTH CENTRE

From:

Department:

Extension number:

Location of first aid kit:

Please note: The College Health Centre will contact you when supplies  
are ready for collection

CURRENT LEVELS OF ITEMS (AS CONFIRMED BY FIRST AIDER)	FULLY EQUIPED REQUIREMENT	TO ORDER FROM HEALTH CENTRE (Nbr or Pack)	DESCRIPTION	CAT REF NBR
	1 Pad		First Aid Treatment Card	-
	1 Pack of 21		Assorted plasters	7776
	1		CPR barrier face shield	2643
	4		Eye pads	3659
	4		Triangular bandage	3935
	6		Safety pins	2302
	8		Medium Sized Dressing	3660
	4		Large Sized Dressing	3667
	4 (2 pairs)		Nitrile Gloves (Medium)	3176
	4 (2 pairs)		Nitrile Gloves (Large)	3178
<b>For Catering First Aid Boxes only</b>				
	1 Pack of 20		Assorted Plasters – Blue	5812
	20		Blue Plasters – 7.5 X 2.5cm	5804
	2		Fingerstalls – Blue	3216

Signed:

Print name:

Date:

To be completed by Health Centre and copy of form sent to Health &amp; Safety Office

Date order received:

Date order collected: