

## Appendix 2 – Examples of Medium Risk Activities

Activities	Control Measures
	<p><b>Essential Requirements</b> Follow low risk control measures and in addition consider:</p>
Work with members of the public (interviews, consultation).	Rooms used for confidential interviews, where identified to be necessary from the risk assessment process, should be equipped with hidden alarm or other means of communication. Local violence and aggression procedures and on-the job training will be given.
Handling money, valuables or drugs.	In addition to the provision of personal/panic alarms, procedures should be discussed to minimise the risk of violence from the public. Local violence and aggression procedures and on-the job training given. Public access to office restricted. (See also the College's Verbal and Physical Abuse Code of Practice)
Working in areas that are difficult to locate and reach in an emergency.	Appropriate communication should be maintained with the lone worker. The lone worker will need to be equipped with, for example, 2-way communication or mobile phone, a pager, or personal alarm. A system should be in place detailing what to do if an alarm is activated.
Lone worker suffers from illness that might increase the risks of the work.	Liaise with College Health and Safety Office in order to seek advice from occupational health.
Routine laboratory work by competent and responsible personnel.	Additional control measures to the risk assessment (for normal hours) should be considered due to fewer personnel on site, and availability of first aid. Control and reduce material being used, at least 2 personnel to be present, wherever possible. Restrict work to familiar operations. Inform a senior member of the group when work is finished.