

**BUYING SOLUTIONS FRAMEWORK
OFFICE ANGELS**

Last updated March 2010

Agency Rates & Discount: Regional Summary	Supplier: Office Angels
	Region: South East

Grade	ROP	WTR	NI	Commission	TCR
Clerical/Admin Officer	£7.50	£0.91	£0.70	£0.83	£9.93
Clerical/Admin Assistant	£6.50	£0.78	£0.55	£0.83	£8.67
Executive Officer (Junior Office Manager)	£9.00	£1.09	£0.91	£0.84	£11.84
Higher Executive Officer (Middle Office Manager)	£10.50	£1.27	£1.13	£0.84	£13.73
Senior Executive Officer (Senior Office Manager)	£14.00	£1.69	£1.63	£0.84	£18.16
Exec. Secretary/P.A	£9.50	£1.15	£0.98	£0.84	£12.47
Senior Secretary	£8.50	£1.03	£0.84	£0.84	£11.20
Secretary	£7.50	£0.91	£0.70	£0.83	£9.93
Support Worker eg Receptionist, Messenger, Telephonist	£6.50	£0.78	£0.55	£0.83	£8.67
Data Processor	£6.50	£0.78	£0.55	£0.83	£8.67
Audio Typist	£7.50	£0.91	£0.70	£0.83	£9.93
Service Centre Operator	£7.50	£0.91	£0.70	£0.83	£9.93

**BUYING SOLUTIONS FRAMEWORK
BROOK STREET**

Last updated March 2010

Agency Rates & Discount: Regional Summary	Supplier: Brook Street
	Region: South East

Grade	ROP	WTR	NI	Commission	TCR
Clerical/Admin Officer	£7.30	£0.88	£0.67	£1.05	£9.90
Clerical/Admin Assistant	£6.45	£0.78	£0.54	£1.05	£8.82
Executive Officer (Junior Office Manager)	£8.50	£1.03	£0.84	£1.11	£11.47
Higher Executive Officer (Middle Office Manager)	£9.50	£1.15	£0.98	£1.11	£12.74
Senior Executive Officer (Senior Office Manager)	£12.50	£1.51	£1.41	£1.11	£16.53
Exec. Secretary/P.A	£12.00	£1.45	£1.34	£1.11	£15.90
Senior Secretary	£8.90	£1.07	£0.90	£1.11	£11.98
Secretary	£8.40	£1.01	£0.82	£1.11	£11.35
Support Worker eg Receptionist, Messenger, Telephonist	£6.80	£0.82	£0.59	£1.11	£9.33
Data Processor	£6.75	£0.81	£0.59	£1.11	£9.26
Audio Typist	£8.75	£1.06	£0.87	£1.11	£11.79
Service Centre Operator	£6.85	£0.83	£0.60	£1.11	£9.39

**BUYING SOLUTIONS FRAMEWORK
REED**

Last updated March 2010

Agency Rates & Discount: Regional Summary	Supplier: Reed
	Region: South East

Grade	ROP	WTR	NI	Commission	TCR
Clerical/Admin Officer	£7.75	£0.94	£0.73	£0.90	£10.32
Clerical/Admin Assistant	£7.00	£0.84	£0.62	£0.90	£9.37
Executive Officer (Junior Office Manager)	£9.00	£1.09	£0.91	£0.90	£11.90
Higher Executive Officer (Middle Office Manager)	£12.00	£1.45	£1.34	£1.10	£15.89
Senior Executive Officer (Senior Office Manager)	£15.00	£1.81	£1.77	£1.38	£19.96
Exec. Secretary/P.A	£11.75	£1.42	£1.30	£1.10	£15.57
Senior Secretary	£10.75	£1.30	£1.16	£1.10	£14.31
Secretary	£9.50	£1.15	£0.98	£0.90	£12.53
Support Worker eg Receptionist, Messenger, Telephonist	£7.00	£0.84	£0.62	£0.90	£9.37
Data Processor	£7.00	£0.84	£0.62	£0.90	£9.37
Audio Typist	£9.00	£1.09	£0.91	£0.90	£11.90
Service Centre Operator	£7.75	£0.94	£0.73	£0.90	£10.32

LONDON UNIVERSITIES PURCHASING CONSORTIUM

BLUE ARROW (for industrial placements)

Updated March 2010 (Please note we are awaiting updated rates of pay)

SUPC/LUPC PRICING SCHEDULE for a Master Vendor Agreement (Exclusive of VAT)

For temporary: Labourer, Groundsman, Porter, Waiter, Catering Assistants, Commi Chef, Sous Chef and Chef de Parti etc							
Indicative Pay Rate to Worker	WTR £	WTR %	ROP+WTR £	EMP.NI £	EMP.NI %	COMM £	TOTAL
£6.00	0.67	11.1	6.67	0.57	9.5	0.75	7.87
£7.00	0.78	11.1	7.78	0.67	9.5	0.75	9.19
£8.00	0.89	11.1	8.89	0.76	9.5	0.75	10.4
£9.00	1.00	11.1	10	0.86	9.5	0.75	11.60
£10.00	1.11	11.1	11.11	0.95	9.5	0.75	12.81
£12.50	1.15	11.1	13.89	1.19	9.5	0.75	15.83
£15.00	1.38	11.1	16.67	1.43	9.5	0.75	18.84

For temporary: Head Chefs and qualified Tradesmen the charge will be as follows							
Indicative Pay Rate to Worker	WTR £	WTR %	ROP+WTR £	EMP.NI £	EMP.NI%	COMM £	TOTAL
£10.00 - £13.99	1.11 – 1.55	11.11	11.11 – 15.54	1.28 – 1.79	12.8	3	15.39 – 20.33
£14.00 - £19.99	1.55 – 2.22	11.11	15.55 – 22.21	1.79 – 2.56	12.8	4.5	21.85 – 29.27
£20.00+	2.22	11.11	22.22	2.56	12.8	5	29.78