Tier 4 (General) Checklist

☐ CAS – This will be sent to you by email.

☐ Complete application form online as much as possible for yourself and for each dependant, if applicable: Complete sections 1 and 2 only. Do not go past section 2 just save your application.
   • Link to the UKVI tier 4 application form: https://visas-immigration.service.gov.uk/product/tier-4-student
   • Instructions on how to apply for a Tier 4 Visa is available on our website.

☐ Current Passport and all Passports used to travel to the UK or Travel Document (same for dependants if applicable).

☐ Biometric Residence Permit (BRP) for yourself and EACH dependant, if applicable. You will have one of these if your visa is not stamped in your passport.

☐ 2 recent passport sized photos against a LIGHT background with your name written on the back (same for dependants if applicable).

☐ Police Registration Certificate for self and dependant, if applicable.

☐ Academic Certificates listed on your CAS as evidence used to obtain offer (if applicable).

☐ Self-Funded. You will need evidence that you can pay for your tuition fees and living expenses of £1265 per month for 9 months £11,385 depending on your circumstances. The required funds have to be in your account for a 28 consecutive day period. Note: Royal Holloway is Inner London.

☐ If you have dependants you also need to include £7605 living expenses each.

Financial requirements for Low Risk Students. A list of 'low risk' nationalities is listed below NOTE:
You’re only considered as a low risk national if you are applying from your home country or the UK. Exemption is not applicable if you apply from another country.

☐ Bank statements addressed to you for past 1 month. (From your bank). Electronic bank statements printed from an internet banking account can be accepted but they will need to be stamped by the bank on every single page.
   The statement should also have:
   • The name of the account holder.
   • The full account number.
   • The Bank’s name and logo.
   • The amount of money available.

☐ Birth Certificate & consent letter from parents if you are using their bank statements.

☐ Credit or debit card to pay the application fee £457, if applying by post or £1047 if applying in person.

☐ NHS Surcharge Fee: £150 for each year + £75 for the part year of less than 6 months.

Whilst the International Student Support Office makes every effort to check and submit your application it is YOUR responsibility to ensure that you meet the requirements for a Tier 4 (G) visa.
Official Sponsorship. Letter from Official Sponsor stating how much they pay for your fees and living expenses and how long this will last. Also to state if this includes any dependants (Government /Embassy, etc.). If applicable

A valid Academic Technology Approval Scheme (ATAS) clearance certificate which you need to obtain by applying online to www.fco.gov.uk/atas. If you need this it will be stated on your CAS. [We recommend for you to apply for an ATAS a least 8 weeks before you plan to make a Visa application or Extension] If you submit your visa application without a valid ATAS certificate your visa application will be refused.

LOW RISK NATIONAL

Please note that the UK government consider your country to be “low risk”, which means that you are not required to submit evidence of your funds to them with your Tier 4 (G) application. However, you must confirm on your application, that you meet the requirements and hold the evidence in the required format. The UK Border Agency reserves the right to request any or all the evidential documents from you.

The current low-risk countries are:

- Argentina
- Australia
- Barbados
- Botswana
- Brunei
- Canada
- Chile
- Japan
- Malaysia
- New Zealand
- Oman
- Qatar
- Singapore
- South Korea
- Trinidad and Tobago
- United Arab Emirates
- United States of America
- Hong Kong
- British Nationals Overseas
- Taiwan

(those who hold a passport issued by Taiwan that includes the number of the identification card issued by the competent authority in Taiwan)

For further information:

https://www.gov.uk/tier-4-general-visa/extend-your-visa


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