Application to be sponsored under the Doctorate Extension Scheme

Before completing this form, please read the accompanying Guidance carefully to ensure that you are eligible under the Doctorate Extension Scheme and that you understand the purpose and conditions of the Scheme. Any queries should be addressed to the International Student Support Office (InternationalAdvice@rhul.ac.uk).

Section A - Personal Details

<table>
<thead>
<tr>
<th>First Name(s):</th>
<th>Personal Email Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Name:</td>
<td>Telephone Number:</td>
</tr>
<tr>
<td>Student Number:</td>
<td>Expiry Date of Tier 4 Visa:</td>
</tr>
</tbody>
</table>

Current UK Address:

Viva Outcome:

Final copy Thesis submitted: Yes/No*

Number of Dependants

* If Yes: when your award date has been confirmed and you have received written confirmation then you are no longer eligible

Section B – Application Criteria

Royal Holloway, University of London will only issue a CAS (Confirmation of Acceptance for Studies) to allow you to apply for the Doctorate Extension Scheme if you fulfil the necessary application criteria and apply for the Scheme through the International Student Support Office.

- You are only eligible for the Doctorate Extension Scheme if you are a doctoral student and are awarded before your Tier 4 Visa expires. You must be in the UK to apply under this Scheme.
- You must apply for the Doctorate Extension Scheme within the period of 60 days before your expected award date. It is not possible to apply for the Scheme once you have been awarded.
- You must be able to provide proof that you have funds of £2530 available for a period of at least 28 consecutive days before you apply for the Scheme. Additional funds will be required if you are applying with dependants.

Section C – Your Responsibilities under the Doctorate Extension Scheme

- You can undertake most types of work (including as a self-employed person) under the Scheme but you are not permitted to work as a doctor or dentist in training, as a professional sportsperson or as a sports coach.
- You must maintain contact with Royal Holloway. In order to facilitate this, you must inform student-administration@rhul.ac.uk if the contact details above change during the year that we sponsor you under the Scheme.
- You should let Royal Holloway know if you leave the UK and do not intend to return before your Doctorate Extension Scheme leave expires or if you are granted immigration permission under a different category.
- You must leave the UK when the visa expires unless you have obtained further valid leave (e.g. by applying for a Tier 2 visa if you begin a job meeting the Tier 2 criteria).

Section D – Responsibilities of Royal Holloway under the Doctorate Extension Scheme

- Royal Holloway is obliged to contact you on at least two occasions during the 12-month period of the Scheme. This can be a meeting in person or using Skype, telephone contact or by email.
- In their role as sponsor under this Scheme, Royal Holloway is required to inform the Home Office of the following circumstances:
  - You fail to be awarded or are awarded a qualification lower than doctorate level
  - You miss a scheduled contact with the sponsor and fail to provide an adequate explanation for doing so
  - You leave the UK permanently
  - Royal Holloway has reason to believe that you are breaching the conditions of the Scheme and withdraws their sponsorship
  - You are no longer participating in the Scheme.

Agreement

I confirm that I understand and agree to comply with the conditions in Sections B – D of this form.

I understand that Royal Holloway will specify my expected PhD award date on the CAS to accompany my application for the Doctorate Extension Scheme, that a visa granted for this Scheme will have a duration of 12 months from that date and that this 12 month period cannot be extended if my actual award date is later than the date specified on the CAS.

Signature: Date:

Please complete this form and return it to the International Student Support Office, International Building IN009 internationalAdvice@rhul.ac.uk / http://www.rh.ac.uk/international/support/studentsupportservices/home.aspx