Economics Department Student Staff Liaison Meeting  
Wednesday 22nd February 2017 (ARTS 008)

**Attendees:**  
Shareen Holmer (SH) – Department Manager  
Hui-Fai-Shing (HFS) – UG Academic Co-ordinator  
Mohan Mohammed (MM) (Minute taker)  
Arnaud Chevalier (Head of Department)  
Julia Charlton (J.C) - IT services  
Sally Beauchannon (S.B) – IT services  
Emma Burnett (E.B.) – Library  
Natalie Bates – Student Union

**Student representatives:**  
James Ansorg – 1st year representative  
Olaoluwa Olupona - 1st year representative  
Antonio Almeida- 2nd Year representative  
Martin Pereira Zigante 2nd year representative  
Adam Batchelor 3rd year representative  
Rimshah Khan- 3rd year representative (Chair)

Rimshah Khan- Nominated to chair the meeting

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| 1     | **Apologies**  
None |
| 2     | **Issues from previous meeting**  
None |
| 3     | **IT Resources**  
(J.C) items have been stolen from management building and Bedford library, it seems that students have their laptops out and they leave this unattended while they go to the restroom, be vigilant as there is theft occurring on campus.  
(S.B) is IT Academic business partner, can help with all IT issues except coding. Encouraged students contact her when they have any issues or have any suggestions, for example, different ways of attendance, students also welcome to go for a coffee to discuss any issues. Sally has previously focused on board meetings rather than students and is glad to have changed this. |
| 4     | **Library Update**  
(E.B) Bloomberg update - there have been 3 sessions so far, 12 places per session capacity, average of 4 people only turned up and signed up, if students are not coming then please contact Eventbrite to cancel your attendance. S.H has contacted students to remind them about this.  
No further updates. |
### Item 5

**3rd Year Issues**

There were issues with EC3315 where some of the answers presented in the seminar leader appear to be incorrect; for example logs base 10 were used instead of natural logs, leading to the wrong answer. This has led to student anxiety before the mid-term.

(HFS) Recalls there were comments raised about this course by finalists last year, mainly that seminar was also taught by the lecturer; students wanted an alternative explanation. The lecturer was happy to see students during his office hours and students are encouraged to do so to discuss the issue and seek clarifications.

(HFS) will also suggest leniency if any mid-term questions were affected by errors.

(A.B) will also follow this up.

*Follow up:* The course leader has been contacted and responded that students should always write up and check their answers after a seminar. They can then follow up any remaining questions in the subsequent seminar or lecture or make an appointment to the course leader’s office hours if necessary. Lecture 10 will also be dedicated to revision. Course leader also noted attendance had been low in lectures.

### Item 6

**2nd Year Issues**

Internship applications occur during 1st term of 2nd year, with investment banking and finance applications, it would help if they could have the course on financial markets and institutions,

(HFS) historically it has been quite random in terms of which term it runs, but there are no prerequisite second year courses, so it can run in either term. The department will look into changing this for 17/18.

### Item 9

**Dates of forthcoming meetings**

No further meetings however if there are any issues please contact (HFS) Dr Hui Shing and (S.H) Shareen Holmer

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Meeting concluded by the chair and thanks given to everyone for their participation.