PhD Training in the Academic Year 2015-16

Department of Economics, Royal Holloway

The following document outlines the training that students in each cohort are asked to undertake. The training portfolio has been designed to provide the relevant skills at the relevant phase of studies.

All PhD students

There is compulsory attendance to a weekly 1h seminar. All students will have to present at least once, starting from 4th year + students and moving on until all 1st year PhDs students have presented. If number of presenters is greater than the number of seminars (20), then pairs of students in the first year should split one seminar. Seminars will be held on Wednesdays at 12 noon in room H321.

First Year PhDs

The following table outlines the training to be taken by first year PhD students. Further training may be requested on an individual basis in order to meet individual training needs.

<table>
<thead>
<tr>
<th>Subject-Specific Training</th>
<th>Course Leader</th>
<th>Further Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internal and External Seminar attendance</td>
<td></td>
<td>Attendance to seminars is very important, even if in a different field. A minimum of 40 seminars in the department over the year; keep a log for the annual review.</td>
</tr>
</tbody>
</table>

Teacher Training

<table>
<thead>
<tr>
<th>Course Leader</th>
<th>Further Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instil</td>
<td>Mark Crompton <a href="http://www.rhul.ac.uk/registry/educational-development/prof-dev/instil-overview.html">http://www.rhul.ac.uk/registry/educational-development/prof-dev/instil-overview.html</a></td>
</tr>
</tbody>
</table>

Researcher Development Programme

<table>
<thead>
<tr>
<th>Course Leader</th>
<th>For further information see, <a href="https://www.royalholloway.ac.uk/iquad/doctoralschool/researcherdevelopmentprogramme/researcherdevelopmentprogramme.aspx">https://www.royalholloway.ac.uk/iquad/doctoralschool/researcherdevelopmentprogramme/researcherdevelopmentprogramme.aspx</a> book via moodle</th>
</tr>
</thead>
<tbody>
<tr>
<td>Royal Holloway IT Essentials</td>
<td>Register at <a href="http://www.rhul.ac.uk/pgr/">http://www.rhul.ac.uk/pgr/</a></td>
</tr>
<tr>
<td>Introduction to Library Services</td>
<td>As above</td>
</tr>
<tr>
<td>Introduction to Teaching and Learning</td>
<td>As above</td>
</tr>
</tbody>
</table>
**Second Year PhDs**

The following table outlines the training to be taken by second year PhD students. This required training is mainly focused on increasing your efficiency in research and presentation. In addition to this training, students are strongly encouraged to participate in as much as possible of the subject-specific training provided to the first year students.

<table>
<thead>
<tr>
<th>Subject-Specific Training</th>
<th>Course Leader</th>
<th>Further Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internal and External Seminar attendance</td>
<td></td>
<td>Attendance to seminars is very important, even if in a different field. A minimum of 40 seminars in the department over the year; keep a log for the annual review.</td>
</tr>
<tr>
<td>Discuss a paper</td>
<td>JP Rud</td>
<td>Discuss a paper presented at a big conference in your field (Spring 2016)</td>
</tr>
<tr>
<td>Teacher Training</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Researcher Development Programme</td>
<td>Various</td>
<td>For further information see, <a href="https://www.royalholloway.ac.uk/iquad/doctoralschool/researcherdevelopmentprogramme/researcherdevelopmentprogramme.aspx">https://www.royalholloway.ac.uk/iquad/doctoralschool/researcherdevelopmentprogramme/researcherdevelopmentprogramme.aspx</a></td>
</tr>
<tr>
<td>Matlab Training</td>
<td></td>
<td>TBA by the GSP</td>
</tr>
<tr>
<td>Effective Presentation Skills</td>
<td></td>
<td>Register at <a href="http://www.rhul.ac.uk/pgr/">http://www.rhul.ac.uk/pgr/</a></td>
</tr>
</tbody>
</table>

**Third Year PhDs**

The following table outlines the training to be taken by third year PhD students. The training is mainly focused on preparing you for your completion and your future careers. At this stage of your studies you are expected to be able to fully participate in department academic life.

<table>
<thead>
<tr>
<th>Subject-Specific Training</th>
<th>Course Leader</th>
<th>Further Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submit a Referee Report</td>
<td>JP Rud</td>
<td>Each student will write a detailed referee report of a paper of a job market student in his or her field (Spring 2016).</td>
</tr>
<tr>
<td>Internal and External Seminar attendance</td>
<td></td>
<td>Attendance to seminars is very important, even if in a different field. A minimum of 40 seminars in the department over the year; keep a log for the annual review.</td>
</tr>
<tr>
<td>Teacher Training</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Researcher Development Programme</td>
<td>Course Leader</td>
<td>For further information see, <a href="https://www.royalholloway.ac.uk/iquad/doctoralschool/researcherdevelopmentprogramme/researcherdevelopmentprogramme.aspx">https://www.royalholloway.ac.uk/iquad/doctoralschool/researcherdevelopmentprogramme/researcherdevelopmentprogramme.aspx</a></td>
</tr>
<tr>
<td>Preparing for your Viva</td>
<td></td>
<td>Register at <a href="http://www.rhul.ac.uk/pgr/">http://www.rhul.ac.uk/pgr/</a></td>
</tr>
<tr>
<td>CV and Application Form Coaching</td>
<td></td>
<td>As above</td>
</tr>
<tr>
<td>University Careers outside academia</td>
<td></td>
<td>As above</td>
</tr>
</tbody>
</table>
In addition to the above training, you are all required to participate in the Annual PhD conference which takes place in April, in conjunction with the Annual Review process. At this conference, first year students are asked to make a poster presentation. Second and fourth year students are required to make an oral presentation.