

# Top Tips for moving out...

**Wheelie bins** - Please leave these at your property for the next tenant as they are expensive for the Council to replace!

**Donate unwanted goods** -

Take any unwanted items to the local charity shop or along to the SU swap shop (10th June) - don't just leave them in the property

**Read your meters** -

Take final meter readings and notify the utility companies that you are moving

**Rubbish & Refuse** - Ensure that your bin is not overflowing as it will not be emptied! If you have any bulky items or excess rubbish please take it to the Community Recycling Centre/Tip in Lyne - for more information turn over...

**Get cleaning** - If you want your deposit back make sure you leave the property in a clean and tidy state. Check that you've left everything on the inventory

**Forwarding address** - Provide your landlord with a forwarding address to send any mail that arrives after you vacate the property



**Contact your Community Liaison and Support Team**

e: [community@rhul.ac.uk](mailto:community@rhul.ac.uk)

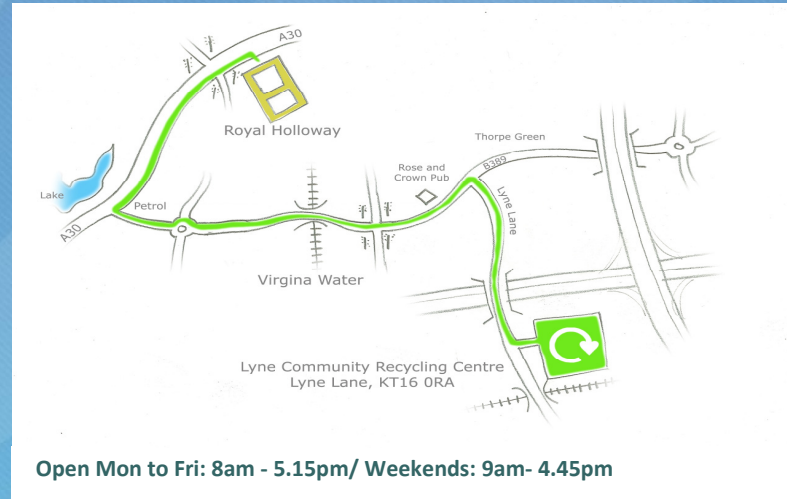
t: 01784 443394

[www.rhul.ac.uk/ecampus/welfare/non-residentialsupport/](http://www.rhul.ac.uk/ecampus/welfare/non-residentialsupport/)

# Top Tips for moving out...

## Check list to contact

- TV Licence
- Water
- Gas
- Electricity
- Internet Service Provider
- Telephone - landline
- Telephone - mobile
- Council Tax



## Runnymede Borough Council

[www.runnymede.gov.uk](http://www.runnymede.gov.uk) Recycling Hotline - 0800 052 0067

## Royal Holloway Sustainability Information

[www.rhul.ac.uk/sustainability/home.aspx](http://www.rhul.ac.uk/sustainability/home.aspx)

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