



 **recycle**
for Runnymede

**Your guide to the new fortnightly
wheeled bin recycling service**

Your new recycling service made easy

From October 2012 your
waste services will include:

- fortnightly recycling collection
- fortnightly waste collection
- weekly food waste collection
- fortnightly garden waste collection (contracted)

With improvements at our disposal site it is no longer necessary for you to separate your recycling materials into different boxes. You can put all recycling in your new blue lidded wheeled bin.

Your collection day will remain the same as it is now. We will be working on all Bank Holidays except Christmas Day, Boxing Day and New Years Day. We have also provided a space on the bin lid for you to write your name or house number on.

Please check the calendar delivered with this service guide to find out which bin to put out on which week. From the 1 October 2012 we will start the new service by collecting your black wheeled bin. Your blue lidded recycling wheeled bin will be collected during the week of the 8 October. It's that simple.

We are not collecting your existing blue or black boxes so either use them for storage containers or take them to your nearest civic amenity site and recycle them.

New recycling wheeled bin



Plastic

Yes please

- ✓ Plastic drinks bottles (milk, water, fizzy drinks) - (squashed)
- ✓ House cleaning plastic bottles - including lids
- ✓ Yoghurt pots (clean and dry)
- ✓ Food trays (clean and dry)
- ✓ Tetrapaks or drinks cartons (clean and dry)

No thanks

- ✗ Video/tape cassettes or their cases
- ✗ Garden pots
- ✗ Christmas lights
- ✗ Plastic toys
- ✗ Plastic trims, frames, mouldings
- ✗ Plastic film/shrink wrap/bubble wrap
- ✗ Polystyrene packaging or beads
- ✗ CDs, DVDs or cases
- ✗ Cables/ties
- ✗ Plastic bags

Glass

Yes please

- ✓ Glass bottles all colours
- ✓ Glass jars all colours (without lids if possible)

Paper

Yes please

- ✓ Newspapers
- ✓ Magazines
- ✓ Catalogues
- ✓ Telephone directories
- ✓ Envelopes
- ✓ Computer paper/printouts
- ✓ Junk mail/ flyers
- ✓ Shredded paper - loose (not in bags)
- ✓ Yellow pages
- ✓ Coloured paper

Metal

Yes please

- ✓ Metal cans
- ✓ Steel and aluminium food and drinks cans (clean and dry)
- ✓ Aerosol cans

No thanks

- ✗ Paint tins
- ✗ Machine or engine parts
- ✗ Utensils or tools
- ✗ Wire/cable

No thanks

- ✗ Mirrors
- ✗ Corks
- ✗ Plate glass (windows)
- ✗ Ornaments
- ✗ Car windows

Card

Yes please

- ✓ Large brown cardboard boxes - flattened as whole pieces (no small pieces)
- ✓ Corrugated card
- ✓ Egg boxes
- ✓ Cereal boxes, card sleeves separate from food packaging trays
- ✓ Sheets of thin card
- ✓ Greetings cards

No thanks

- ✗ Foil backed card
- ✗ Card with bubble pack attached
- ✗ Card with padding

Other

Yes please

- ✓ Aluminium foil (clean and dry)

No thanks

- ✗ Textiles, clothing, shoes
- ✗ Cushions and mattresses
- ✗ Ropes, belts
- ✗ Carpets
- ✗ Kitchen or food waste
- ✗ Green/ garden waste
- ✗ Wood and MDF
- ✗ Ceramics and crockery
- ✗ Soil and rubble
- ✗ Nappies
- ✗ Dead animals
- ✗ Hazardous and clinical waste
- ✗ Oil and grease
- ✗ Batteries

Please make sure all items are rinsed out and squashed before placing them in your recycling bin. All items should be placed loose in the bin and not in plastic bags.

Plastic bags are not recyclable.

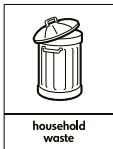
The new service begins in October 2012. Please check your new collection calendar to confirm your collection week, your existing collection day will not change. Please make sure your wheeled bin is out on your collection day by 6.00am every fortnight.

Black wheeled bin

What can I put in my black wheeled bin?

The very few things you can't recycle are collected from your black wheeled bin. This should now be less full so we will be collecting this once a fortnight. Your bin won't be emptied if the lid isn't closed. Only waste placed inside your bin will be collected.

The new service begins in October 2012. Please check your new collection calendar to confirm your collection week, your existing collection day will not change. Please make sure your wheeled bin is out on your collection day by 6.00am every fortnight.



We will collect one black wheeled bin from each property.



Black wheeled bin waste

Yes please

- ✓ Bagged animal or pet waste
- ✓ Bagged disposable nappies
- ✓ Cool ashes from fires
- ✓ Plastic wrapping and polystyrene

No thanks

- ✗ Items that can be recycled
- ✗ Hedge cuttings
- ✗ Cut flowers, prunings and plants
- ✗ Twigs and small branches
- ✗ Grass cuttings and leaves
- ✗ Bricks and rubble

We also offer collections of bulky items such as sofas or fridges for a small charge. Please call us on 0800 052 0067 for more information.

Garden waste

What can I put
in my green wheeled
bin or green sack?



garden
waste

Garden waste

Leaves, bark, small branches and twigs, grass cuttings, cut flowers, plants, windfalls and hedge clippings.

Garden waste

Yes please

- ✓ Hedge clippings
- ✓ Cut flowers, prunings and plants
- ✓ Twigs and small branches
- ✓ Grass cuttings and leaves

No thanks

- ✗ Bricks and rubble
- ✗ Soil and turf
- ✗ Plant pots and plastics
- ✗ Pet or food waste
- ✗ Branches thicker than 3" (7.5cm)

If you would like us to collect your garden waste in either bags or a green wheeled bin then contact us on 0800 052 0067 to arrange this for an additional charge. This will be collected every fortnight.

If you are an existing customer your collection day will remain the same when the new services start in October.

Food bin and caddy

Weekly



1



Line your caddy with a compostable liner and fill it with food waste.

2

When it is full, tie the liner and put it in your food bin.



3



open



locked



Keep your food bin outside and out of direct sunlight. To help stop pests, lock the outside bin by moving the handle forward.

Food bin and caddy

What can I put in my food bin?

The larger green food bin is for outside and can be locked by pushing the handle to the front of the bin. This is the bin to put out weekly on collection day.

The smaller silver caddy is for your kitchen and is used to transfer your food waste to the outside food bin. Again if you wish to lock this caddy, move the handle to the front of the container.



All raw or cooked food can be recycled including plate scrapings, meat bones, fruit and vegetable peelings, bread, fish bones and fruit stones. Really anything that you don't eat.



Food waste

Yes please

- ✓ Meat and fish
- ✓ Fruit and vegetables
- ✓ All dairy products
- ✓ Bread, cakes and pastries
- ✓ Rice, pasta and beans
- ✓ Uneaten food
- ✓ Tea bags and coffee grounds

No thanks

- ✗ Packaging of any sort
- ✗ Liquids
- ✗ Oil or liquid fat

Please do not line your food bin with plastic bags as they do not rot and your food waste will not be taken.

Remember this service remains weekly so whichever wheeled bin you are putting out, always put out your food waste for us to collect.

If you do not have a food bin and caddy please contact us on 0800 052 0067 and we will deliver them to you.


You can use any compostable liners with the following logo:



Remember you can also use newspaper.

We're here to help

We hope this guide has answered most of your questions. If you wish to talk to us or find out more please contact us on the details below. If you need further help, you can book an appointment with one of our officers who will visit you at home, assess your needs and help you join in the new recycling service.

 **0800 052 0067**

 **recycling@runnymede.gov.uk**

 **www.runnymede.gov.uk**

Please note that your existing collection day will not change with our new service.

- week commencing 1 October 2012 your black wheeled bin will be collected.
- week commencing 8 October 2012 your blue lidded recycling wheeled bin will be collected.
- food waste will be taken each week.

Contact us for any of the following:

- if you do not know what your new collection day will be as of October 2012 please go to our website or contact us.
- if you have more than six people living at your property and think you will need a larger recycling wheeled bin, please let us know and we can discuss this with you.
- if your age or health make it hard for you to put your recycling or rubbish out for collection we can arrange to collect it from your property.

If you would like this leaflet in audio or with larger text, please contact us.



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