

# Flagging Scripts

## What is Script Flagging?

'Flagging' a student's script refers to placing a coloured sticker on a student's piece of work or examination script. This shows the Examiner(s) that the student has a condition which affects their writing and that the student should not be unfairly penalised for errors in spelling, punctuation, grammar or presentation.

## Who can have their Script Flagged?

Students may be given the option to have their scripts flagged if they have:

- a Specific Learning Difficulty (Dyslexia, Dyspraxia etc.)  
or
- severe manual dexterity difficulties.

## What types of Script Flagging are there?

There are 2 types of Script Flagging:

1. **Assignment/Coursework Flagging:** When a student registers with the Disability & Dyslexia Services at the beginning of each year with one of the above conditions and they are considered to need to have their work flagged, they will be given a set of **Green** stickers. The student can then put one of these stickers on the front of any coursework they submit during the Academic Year so that the work is 'flagged'.
2. **Examination Flagging:** When a student applies for Exams Access Arrangements with one of the above conditions and they are considered to need to have their work flagged, they will be given 'Flagged Script' as one of their agreed Examination Arrangements. This means that, during examinations, one of the invigilators will give the student a **Red** sticker which the student can then put on the front of their answer booklet (script) in the examination room so that the script is 'flagged'.

**Please note:** *Flagging Scripts, like other Exams Access Arrangements, is **optional**. If a student does not wish to have their script flagged for any reason, they do not have to do so. In such cases, the student should inform the Disability & Dyslexia Services as soon as possible.*

## What is used to show the use of an Amanuensis in an Exam?

If a student has an Amanuensis or scribe to write their exam script, this is indicated by a **Yellow** sticker. This sticker will be placed on the answer booklet (script) by the Amanuensis/scribe at the end of the examination.

If you have any questions regarding the flagging of work/scripts, please contact the [Disability](#) & Dyslexia Services (email: [Disability-Dyslexia@rhul.ac.uk](mailto:Disability-Dyslexia@rhul.ac.uk))