

## Research Degree Student Review

### Annual Review Form

- ✓ The original form should be filed in the Department, together with the training log.
- ✓ Copy should be given to the student.

---

#### Part 1 – Enrolment Details

Department:	
Student name:	Student ID:
Date of initial enrolment:	Expected submission date:
Degree for which registered at outset of review (circle as appropriate): MPhil / PhD	Date of Annual Review

---

#### Part 2 – Details of Student Work

Working thesis title:
Description of submission:

---

#### Part 3 – Generic Skills Training

Please attach a copy of the Generic Student Training Log for the past year.
---

---

#### Part 4 – Record of Supervisory Meetings

Please attach a copy of the Supervisory Meeting Log for the past year.
--

---

### Part 5 – Outcome of Annual Review

Please tick one of the following boxes:

- The student has made satisfactory progress.
- The student has made adequate progress, save for minor concerns in one or more areas.
- The student has not made adequate progress. It is recommended that a further review should be conducted within \_\_\_\_\_ months and that the Department/ School should consider whether to issue a formal warning.

The student has completed the required 5 days (10 days in the case of RCUK-funded students) of research skills training (please circle as appropriate):

Yes

No

REASONS FOR ASSESSMENT (f progress is not satisfactory):
RECOMMENDED ACTION:

---

### Part 6 – Constitution of Panel and Signatures

NAMES	SIGNATURES
Student:	
Supervisor 1:	
Supervisor 2:	
Adviser:	
Director of Graduate Studies/ Independent staff member	

---

**Part 7 – Consideration of Review Outcome by PG Committee / Research Committee**

Date of consideration:

---

Action to be taken:

---

---

---

Signature of HoD/ DoGs:

---

---

**Part 8 – Student's Comments on Annual Review**