Dear Student,

This is a summary of what you can expect from the scheme and staff:

- All support provided by the Maths & Stats Advisory Service is free.
- We welcome both undergraduate (in particular first-year students) and postgraduate taught students from all disciplines.
- The tutor will help you to increase your confidence when dealing with maths/stats problems.
- Tutors can offer self-study materials for a wide range of maths, stats, and numeracy topics but can also help you in researching the resources to many more topics not yet available on our Moodle pages (see below).
- If the tutor available on the day is unable to deal with your queries, you will be referred to suitable alternatives where these are available. You can also email us (see ‘contact us’ below) with details of your query so we can advise accordingly.
- Tutors will not ‘pre-mark’ or check assessed work before it is due for submission. However, tutors may be able to work through similar problems with you to ensure that there is a good understanding of the approaches used. You may be asked to check the work through carefully, explaining the workings used and identifying any problem areas yourself.
- For statistics issues related to dissertations or projects, you will first need to outline the scope of your dissertation/project. Tutors are not able to complete statistical analysis on your behalf, but can deal with more general questions, for example on the appropriateness of particular statistical tests or the use of packages such as SPSS. They may also be able to help you understand specific points on which you are stuck.
- For drop-ins and 1-1s: please bring some examples of work, notes and other materials with you that are associated with your questions and/or be ready to show us your Moodle course pages.
- For drop-ins: please be prepared to wait a little. Whilst waiting, please take a seat and get your work/notes out. A tutor should be with you no later than 10 minutes.
- For drop-ins: if tutors feel that the session is full, you may be asked to come back at a later point or ask you to book a 1-1 tutorial (see ‘contact us’ below).

Many thanks – we hope you find our sessions useful.

Contact us:
See us: CeDAS Reception IN002 (International Building)
Email for queries and comments: CeDAS-Maths@royalholloway.ac.uk
Website for information and bookings: https://www.royalholloway.ac.uk/ecampus/cedas/mathsandstatsadvice/mathsandstatisticssupport.aspx
Moodle for resources: https://moodle.royalholloway.ac.uk/course/view.php?id=3533