**UNDERGRADUATE REGULATIONS**

**SUMMARY OF REGULATORY AMENDMENTS AND/OR ADDITIONS FOR ACADEMIC YEAR 2016/17**

***The wording in bold reflects the changed wording.***

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| **Section number** | **Relevant paragraph(s)** | **Page(s)** |
| Section 6 (2) | *The paragraphs below have been added to reflect the possible structures of integrated Master’s (MScI) programmes which include a year in industry.*  **Structure of programmes**   1. Programmes leading to the award of MSci are aligned with the Framework for Higher Education Qualifications (FHEQ) level descriptors and are delivered in **either** 2. four stages, each comprising courses to the value of 120 credits, the third stage including courses to the value of at least 90 credits at FHEQ Level 6 and having none below FHEQ Level 5, and the fourth stage including courses to the value of at least 90 credits at FHEQ Level 7 and having none below FHEQ Level 6; or in one of (b) or (c); 3. **five stages, each comprising courses to the value of 120 credits, except the fourth stage which is devoted to extramural study and comprises 30 credits which for the purposes of the award classification are counted in the fifth and final stage. The third stage includes courses to the value of at least 90 credits at FHEQ Level 6 and having none below FHEQ Level 5, and the fifth and final stage includes courses to the value of at least 90 credits at FHEQ Level 7 and having none below FHEQ Level 6;** 4. **five stages, each comprising courses to the value of 120 credits, except the third stage which is devoted to extramural study and comprises 30 credits which for the purposes of the award classification are counted in the (penultimate) fourth stage. The fourth stage includes courses to the value of at least 90 credits at FHEQ Level 6 and having none below FHEQ Level 5, and the fifth and final stage includes courses to the value of at least 90 credits at FHEQ Level 7 and having none below FHEQ Level 6.** | 6-7 |
| Section 8 (3 and 4) | *The following two paragraphs have been added to Section 8 to clarify whether moving to a new programme counts as a first or second attempt and that students who cannot continue on their current programme can transfer to another in the following academic year.*  **Transfer of programme**   1. A student who does not satisfy the requirements of paragraphs (1) (a and b) above may transfer to another programme of study, with the approval of the department(s) or school(s) concerned, and the Academic Registrar and repeat the stage with a different diet of courses with a view to meeting the requirements at the end of the year. Where credits from the previous attempt at the stage are carried over the repeat will count as a second attempt at the stage. Where no credits from the previous attempt at the stage are carried over, the repeat will count as a first attempt at the stage. 2. A student who is not permitted to continue with his/her programme of studies on academic grounds, may be given permission to transfer, in the next academic year, to a similar or an entirely different programme of study in the College at the discretion of the relevant department(s)/ school(s) and subject to the provisions in paragraphs (1-2) above and any others set by the relevant department(s)/school(s). | 9 |
| Section 13 (5) | *The paragraph pertaining to the penalties for over length work has been amended as indicated below:*  **Outcomes of course assessment**   1. Work which exceeds the upper word limit set will be penalised as follows: 2. For work which exceeds the upper word limit by up to 10%~~,~~ the mark will be reduced by **ten percent of the mark initially awarded**; 3. For work which exceeds the upper word limit by more than 10% but less than 20%, the mark will be reduced by **twenty percent of the mark initially awarded;** 4. **For work which exceeds the upper word limit by more than 20%,** **the mark will be reduced by thirty percent of the mark initially awarded.** | 15 |
| Section 20 (2) | The following amendments have been made to the requirements at the final stage for the awards of joint and combined undergraduate degrees.  **Field of study**  (2) Except where a single subject is appropriate, and save for any provision made in the programme specification, the subjects named in the field of study shall be determined as follows:  (a) the conjunction ‘and’ will be used where two subjects studied have approximately equal importance and each subject constitutes at least one third of the **credits passed overall, including a minimum of 30 credits in the final stage and at Level 6 or minimum of 30 credits in the final stage at Level 7 in the case of the MSci;**  (b) the conjunction ‘with’ will be used where a major subject, constituting at least half of the courses passed overall, has been taken with an essential supporting subject, constituting at least one quarter, but less than one third of the courses passed overall **including a minimum of 30 credits in the final stage and at Level 6 or minimum of 30 credits in the final stage at Level 7 in the case of the MSci;**  (c) comprehensive titles may be used where appropriate. | 26 |
| Sections 23 (3) and 24 | *The following paragraph in Section 23 has been amended to reiterate the point made in Section 10 (2) about students on Tier 4 visas. The whole of Section 24: Formal Warning procedure has been rewritten to remove some of the detail on steps to be followed in issuing formal warnings. The process remains the same.*  **Academic grounds for termination of registration**   1. A Head of Department or School may make a recommendation to a Vice-Principal to terminate a student’s registration for a programme on any of the grounds set out in paragraph (1) (c – e) above, in the absence of a satisfactory and adequately documented reason for the failure(s). In such cases the Head of Department or School will follow the formal warning procedure set out in Section 17 of these regulations. **For students holding a Tier 4 (General) Student Visa, the College has obligations placed on it to report non-attendance to UK Visas and Immigration and may terminate a student’s registration without following the formal warning procedure.** | 27 and 27-28 |