The purpose of pre-registration is to provisionally enrol you for courses to be taken in the next academic year, subject to any minor changes to the curriculum that may occur before the start of next session. Completion of enrolment does not imply that you have passed all or enough units in this year to continue, nor does it guarantee a place on selected courses (especially if you register late).

1. Choose the Preregistration Form that is specific to your degree programme and the forthcoming year of study. Complete the information required at the top of the form (by typing in the grey boxes). The Mandatory (Core) courses for the degree programme will be listed on the form, together with the available optional courses.

2. You must select the appropriate number of optional courses, as indicated on the form. Double check that you have taken the necessary pre-requisite courses for your optional courses (in final year), where this is stated.

3. When making your second year course choices, you should think about which courses you would like to take in your final year course: you may need to take a pre-requisite second year course. A list of pre-requisites for each course can be found in the attached ‘SBS Course Availability 2016-17’ file. Do not use any other source of information to choose your courses from as accuracy cannot be guaranteed.

4. Check your course choices against the 2016-17 School of Biological Sciences’ provisional timetable Year 2 Term 1/Term 2 and Year 3 Term 1/Term 2, ensuring that the courses you have selected are compatible within that timetable. Students selecting optional courses from other Departments must check that their selection of courses is compatible with the timetable of the other Department. While we make every effort to provide as many course options as we can, it is inevitable that certain course combinations will not be possible because of timetable clashes. In these instances, you will not be permitted to register for these course combinations. The ultimate responsibility for course selection to avoid timetable clashes falls to the student.

5. It may be helpful for you to discuss your selection of courses with your Personal Advisor. Remember that staff are busy and are not continuously available, so please contact them by email to arrange an appointment. If there are any problems your Personal Advisor is not able to help you with then please feel welcome to arrange an appointment with one of the Academic Coordinators (Dr James McEvoy for Molecular degree programmes, or Dr Jorge Tovar-Torres for Organismal degree programmes) or with the Director of Teaching (Dr Jenny Murdoch).

6. Students registered for single honours degrees may, subject to timetabling and degree programme restrictions, take up to two half course units from any other Science Faculty Department after completion of their first year. Students must ensure these are appropriate to their degree and obtain approval from the Heads of Department in both SBS and the other Department.

   Please note that GG3017 and GG3046 (Geography Department) are programme-specific options for Year 3 and cannot be taken by students from other programmes.

7. Note that registration for courses outside of the School of Biological Sciences must be completed with the Department responsible for teaching those courses.
8. Once completed the form should be emailed as an attachment to SBSPre-registration@rhul.ac.uk by Friday 20th May 2016 at the latest. You should also keep a copy for your own records.

**FORM SELECTION:**

Select the pre-registration form relevant to your degree programme and the year you will be entering in 2016/17 as follows:

**Organismal Degrees:**

**YEAR 2** - Select either Form O/1 (C100, Biology), Form O/2 (C300, Zoology), Form O/3 (C150, Ecology & the Environment) plus for BS2110 Form O/1b for Biology students and Form O/2b for Zoology students if required.

**YEAR 3** - Select either Form O/5 (C100, Biology), Form O/6 (C300, Zoology), Form O/7 (C150, Ecology & the Environment).

**Molecular Degrees:**

**YEAR 2** - Select either Form M/1 (C700, Biochemistry), Form M/2 (C741, Medical Biochemistry), Form M/3 (C701, Molecular Biology) or Form M/4 (B990, Biomedical Sciences).

**YEAR 3** - Select either Form M/5 (C700, Biochemistry), Form M/6 (C741, Medical Biochemistry), Form M/7 (C701, Molecular Biology) or Form M/8 (B990, Biomedical Sciences).

**FIELDWORK COURSES 2016-17**

The following courses are schedules for Term 3 or the summer vacation of 2016:

**BS2110 Practical Field Ecology**
This course takes place over 2 weeks of Term 3 of Year 1, following the exams, in May 2016. If you wish to take this course you must also complete and return Form O/1b (for Biology students) or Form O/2b (for Zoology students) to register for this course. The deadline for return of that form is 1st April 2016.

**BS2001X Marine Biology**
This course takes place over 2 weeks of the summer vacation between your second and third year, so in Aug/Sept 2017. Precise dates are yet to be confirmed. There is an additional charge for this course.

**BS3110 Mediterranean Island Conservation and Ecology Field Course**
This course takes place over 2 weeks of Term 3 of Year 2, following the exams, in June 2017. Pre-requisite is BS2110. There is an additional charge for this course.