

COUNCIL

AGENDA

**for the meeting to be held at 10.30am on 8 December 2010  
at Cumberland Lodge**

**FORMAL BUSINESS**

**1 MEMBERSHIP**

- 1.1 To welcome Mr Gurpreet Dehal, who has been appointed as an un-nominated lay member of Council.
- 1.2 To welcome Mr David Spence, who has been appointed as an un-nominated lay member of Council.
- 1.3 To welcome Mr Jude Davé, who has been elected as Students' Union Chair.
- 1.4 To note that this will be the last meeting for Mr Bill Rooke, who has served on Council since 1 November 2005. In addition to his contribution to the work of the Council, Mr Rooke has been an extremely active member of the Audit and Compliance Committee, of which he has been Chair since January 2009.
- 1.5 To note that this will be the last meeting for Mr Richard Buswell, who has served on Council since 1 October 2004. In addition to his contribution to the work of the Council, Mr Buswell was Chair of the Audit and Compliance Committee from August 2005 until January 2009.
- 1.6 To note that an election will take place at the meeting of the Academic Board on 9 December 2010 to elect one member of the Academic Board to sit on the Council

**2 CONFLICT OF INTEREST**

To invite members to indicate if they have a conflict of interest with any agenda items.

**3 MINUTES**

To confirm the Minutes of the last meeting, held on 13 October 2010 (M10/208 – M10/284)

*Attached*

#### **4 MATTERS ARISING FROM THE MINUTES**

To consider any matters arising, not elsewhere on the agenda from the meeting held on 13 October 2010.

##### **4.1 Treasury Management**

To note that Chair's action was taken to endorse the Finance Committee's decisions on treasury management. CL/10/91

#### **5 UNSTARRING OF ITEMS**

To note the unstarring of any part B items.

### **PART A: MAJOR ITEMS OF BUSINESS**

#### **6 PRINCIPAL'S REPORT**

To receive the Principal's report. CL/10/92

#### **7 FINANCIAL MATTERS**

To note the revised financial forecasts for 2010-11. CL/10/93

#### **8 REPORT FROM THE AUDIT AND COMPLIANCE COMMITTEE**

To note for information the 2009-10 Audit and Compliance Committee Annual Report. CL/10/94

#### **9 GOVERNANCE**

##### **9.1 Students' Union Trustee Board**

To approve the appointment of Professor Rob Kemp, Deputy Principal, to the Students' Union Trustee Board.

##### **9.2 Committees Handbook**

To review and approve an updated version of the Committees Handbook CL/10/95

##### **9.3 Recommendations for appointments to Council**

To receive and approve the recommendations from the Nominations and Honorary Awards Committee on the appointment of two new lay members to Council. CL/10/96

##### **9.4 Hilda Martindale Trust**

To note that the Chair of the Hilda Martindale Trust has resigned.

## **10 AMENDMENTS TO THE COLLEGE STATUTES**

To consider amendments to the following statutes CL/10/97

- Statute 3 - COUNCIL
- Statute 4- OFFICERS OF THE COUNCIL
- Statute 6 – FILLING OF VACANCIES
- Statute 7 – VACATION OF OFFICE

## **11 CARBON MANAGEMENT PLAN**

To receive the revised Carbon Management Plan CL/10/98

## **12 DRAFT ESTATES PLAN 2010-2015**

To receive for consideration the draft Estates Plan 2010-2015 CL/10/99

## **13 PROFESSORIAL BANDING**

To receive an update on the professorial banding process. CL/10/100

## **14 INSTITUTIONAL AUDIT**

To receive a paper on the Institutional Audit. CL/10/101

## **15 FACULTY HIGHLIGHTS**

To receive a presentation from the Faculty Deans.

## **16 ANNOUNCEMENTS**

To note that in May 2010 the Queen conferred peerages on two alumnus of the College.

Anna Healy (BA Modern History, Economic History and Politics 1976 Royal Holloway College) was raised to the peerage as The Baroness Healy of Primrose Hill. Anna Healy became a Working Labour Peer in the 2010 Dissolution Honours List. Anna was previously Special Ministerial Adviser to Harriet Harman MP. She is married to the left-winger, Jon Cruddas MP.

John Gardiner (BA Modern History, Economic History & Politics, 1977 RHC) was raised to the peerage as The Lord Gardiner of Kimble. John Gardiner became a Working Conservative Peer in the 2010 Dissolution Honours List. He was Deputy CEO of the Countryside Alliance

## **PART B: ITEMS FOR REPORT AND FORMAL APPROVAL**

### **\*17 REPORT OF DECISIONS TAKEN BY THE CHAIRMAN**

To note that no action has been taken by the Chair other than that listed in item 4.1 on Treasury Management.

**\*18 REPORT OF DECISIONS TAKEN BY CIRCULATION**

To note that the Financial Accounts 2009-10 were agreed by circulation on 26 November 2010.

**\*19 ACADEMIC BOARD**

To note that no meetings have taken place since 3 June 2010.

**\*20 AUDIT & COMPLIANCE COMMITTEE**

To receive the minutes of the meeting of the Audit & Compliance Committee held on 7 July 2010. CL/10/102

**\*21 ESTATES COMMITTEE**

To receive the minutes of the Estates Committee held on 14 October 2010. CL/10/103

**\*22 FINANCE COMMITTEE**

To receive the unconfirmed minutes of the Finance Committee held on 28 October 2010. CL/10/104

**\*23 HUMAN RESOURCES AND EQUAL OPPORTUNITIES COMMITTEE**

To note that the next meeting of the Human Resources and Equal Opportunities Committee will take place on 17 December 2010.

**\*24 NOMINATIONS & HONORARY AWARDS COMMITTEE**

To receive the minutes of the meeting of the Nominations & Honorary Awards Committee, held on 21 September 2010. CL/10/105

To note that the minutes of the meeting of the Nominations & Honorary Awards Committee, held on 16 November 2010, will be available at the Council meeting on 26 January 2011.

**\*25 REMUNERATION COMMITTEE**

To note that the minutes of the meeting of the Remuneration Committee held on 24 November 2010 will be available at the Council meeting on 26 January 2011.

**\*26 STRATEGIC POLICY COMMITTEE**

To note that the minutes of the meeting of the Strategic Policy Committee held on 5 October 2010 will be available at the Council meeting on 26 January 2011

**\*27 COUNCIL EXECUTIVE**

To note that Council Executive met on 24 November 2010 and considered the Financial Statements which were subsequently issued to Council for approval by circulation.

**\*28 SEALING OF DOCUMENTS**

To note that the following documents have been sealed since the last meeting:

JCT Minor Works Contract for the refurbishment of the Lower Hub

**\*29 DATE OF THE NEXT MEETING**

To note that the next meeting of Council will be held on 26 January 2011 in MX034

**Katie Kerr**  
**College Secretary and Head of Governance**