

Training requirements for MPhil and PhD

The training requirements for research students are as follows:

- An average of 5 days of training per academic year for full-time self-funded students, with a total of 15 days across three years of study.
- An average of 5 days of training per academic year for students funded by organisations other than UK Research Councils, such as Royal Holloway itself or a Research Group, with a total of 15 days across 3 years of study.
- An average of 10 days per academic year for full-time students funded by UK Research Councils (AHRC (TECHNE), NERC, ESRC, EPSRC, STFC, BBSRC, MRC) with a total of 30 days across three years of study.
- The training requirements are the same for part-time students, but operate on a pro-rata basis (minimum of 2.5 days per academic year)

This training requirement can be fulfilled through:

1. Taking courses on the Generic Skills Programme - both face-to-face and online courses, see <https://www.royalholloway.ac.uk/iquad/doctorschool/researchskillstraining/researchskills.aspx>
2. Departmental courses which offer generic skills training (subject-specific training courses cannot be used to meet the requirements)
3. By attending courses relevant to study at other institutions e.g. St George's, University of London and Kingston University; or online courses if a certificate of completion is gained
4. By doing language training (individual lessons or courses)
5. Completion of the inSTIL teacher-training programme (which can only be taken when you are teaching at the College) – this counts as 5 days research training
6. Attendance at reading groups such as HARC
7. Running reading groups

Unless stated, these count according to how many hours the given course or activity is, so 3 hours can be half a day, and twice that a full day.

The following research activities also count as follows:

- submission of conference paper abstract: half day
- presentation of poster at conference: half day
- presentation of conference paper: 1.5 days
- attendance of a conference: 0.5 days for a one day conference and maximum 1 day for conferences any longer than that.
- submission of paper or book chapter for publication: 2 days

- organisation of conference as part of a committee; 2 days
- volunteer to help at a conference for one day: 1 day
- organizing a Music Department PG day: 1 day
- giving a paper at a Music Department PG day: 1 day
- attending a PG day: 0.5 day (please note that full time PGR students must attend at least 2 PG days in a year, and part time students one, as attendance requirements)

NB: some supervisors run workshops for their students, where they present work. This is formally listed as supervision, so does not count for research training. Please include maximum 1 hour supervision per student presenting in such a seminar under supervision, unless their presenting and getting feedback on their work is for longer than that.